

TheTown Hall
Market Street
Saffron Walden
CB10 1HZ

Tel: 01799 516501



To: The Mayor and Members of Saffron Walden Town Council

Summons & Agenda

You are summoned to attend the FULL COUNCIL of the TOWN COUNCIL of SAFFRON WALDEN to be held via the video conference service Zoom on Monday 11th January 2021 commencing at 7.30pm to transact the business as set out in the agenda below.

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection (1)(d) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

Zoom Details:

Join Zoom Meeting

<https://us02web.zoom.us/j/8430766677?pwd=UIJBMEhCU2Z4N1FxU1JHeWNtdnRnUT09>

Meeting ID: 843 0766 6677

Passcode: 595493

Phone:

One tap mobile

+442034815240,,8430766677#,,,,*595493# United Kingdom

+442039017895,,8430766677#,,,,*595493# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom | +44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom | +44 203 051 2874 United Kingdom

Meetings and the Public

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

~~Facilities for people with disabilities~~

~~The Council Offices has facilities for wheelchair users, including lifts and toilets.~~

~~Fire/emergency evacuation procedure~~

~~If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.~~

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL | Website: www.saffronwalden.gov.uk

Recording of meetings

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

6th January 2021

1	<p>Apologies for absence</p> <p>To receive apologies and consider requests for approved absence</p>
2	<p>To receive any Declarations of Interest</p> <p>Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.</p>
3	<p>Public Speaking Time</p> <p>For the public or press to ask questions of the Council on matters relating to the agenda.</p>
4	<p>County Councillor Update</p> <p>To receive a written or verbal update and report from Cllr Moran, with particular reference to the following matters (extract from draft Minutes from December 2020 Full Council meeting, only those “open” items are included):</p> <p>(a) Bollards at The Old Sun Inn Cllr Moran advised the application has been submitted to the Local Highways Panel (LHP) and should be considered at the February 2021 meeting. Cllr Porch further progressed access to the Officers’ report; Cllr Moran noted he had previously advised the reports are not available but agreed to continue pursuance of same. In response to a question from a member of the public, Cllr Moran confirmed that 3 bollards have been requested in the LHP application.</p> <p>(b) Museum Street Crossing Cllr Moran advised that he did not believe it possible to implement the scheme proposed by the Town Council given it was cost prohibitive as utilities needed to be moved. Cllr Eke reminded all of the November meeting at which he advised it was not necessary to move utilities and therefore the cost was not as anticipated from the desktop review. In a repeat of that from November, Cllr Moran undertook to speak further with ECC Officers and to arrange a meeting (either on site or via video link).</p> <p>(c) 20mph Limits Cllr Moran advised that ECC’s position on the implementation of 20mph speed limits had changed and encouraged SWTC to resubmit its requests for 20mph limits in town. Cllr Gadd advised that SWTC would look for 20mph speed limits in all of Saffron Walden, creating a safer and more conducive environment for vehicles, cyclists and pedestrians. Cllr Moran advised that he, along with an ECC Officer, would draft a list of proposed 20mph zones for Saffron Walden and would welcome the Town Council’s response to these proposals. Cllr Gadd reiterated the requirement for all of the town to be 20mph, this in line with many other counties and communities across the UK including London, this supported by Cllr Freeman. Cllr Moran advised he would not support a blanket 20mph request across Saffron Walden and that it would likely fail ECC’s 20mph criteria and that the cost of signage would be cost prohibitive. It was</p>

	<p>noted that only 1 set of signs would need to be installed at each entrance into town if there was a blanket 20mph speed limit. It was agreed SWTC would formally submit a 20mph request to ECC for consideration and would welcome details of ECC's parameters for any scheme validation.</p> <p>(d) Cycling</p> <p>Cllr Moran advised those cycling schemes as previously submitted by the Town Council would be further reviewed and considered by ECC, given the change in policy at ECC. He noted his support of the Great Chesterford cycling scheme; Town Councillors were disappointed that Cllr Moran had not supported (to date) the Town Council's schemes. Town Councillors noted the continued need and desire to meet with the ECC Cycling Officer; Cllr Moran further undertook to progress this request. Cllr Moran noted that no schemes had been submitted by Uttlesford under the Active Travel Scheme, administered by ECC and he undertook to provide Cllr Eke with further details of this.</p> <p>Town Councillors queried the lack of funding allocated to towns such as Saffron Walden from ECC, specifically referencing the recent £7m awarded to ECC for greener transport initiatives, all of which appeared to be spent in major conurbations.</p>
5	<p>Mayor's Communications</p> <p>To receive a written and/or verbal update from the Mayor</p>
6	<p>To verify the Minutes of the Town Council meetings as follows:</p> <p>Full Council 14th December 2020 – as attached</p>
7	<p>To receive Minutes from Committee meetings as follows:</p> <p>To receive the minutes from the following Committee meetings. To note that these minutes are received for information purposes only as the relevant Committees are those which approve the minutes for accuracy.</p> <ul style="list-style-type: none"> • Planning and Road Traffic 26th November 2020 (approved minutes) • Planning and Road Traffic 17th December 2020 (draft minutes not yet available) • Finance and Establishment 21st December 2020 (draft minutes) • Assets and Services – No December meeting
8	<p>Town and Parish Council Community Forums</p> <p>Since approximately October/November 2020, UDC has been running a series of community consultation and engagement events with residents and some focus groups. The consultation process is part of the public engagement associated with the Local Plan. Details of any specific engagement or involvement with Town and Parish Councils is awaited. Council is requested to note this current situation.</p>

9	<p>Reports from other Meetings</p> <p>To receive a verbal update from meetings as attended.</p>
10	<p>Additional Forthcoming Meetings</p> <p>To receive details of any forthcoming meetings</p>
12	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Council is not permitted to determine matters until this agenda item</p>
14	<p>Date and time of Next Meeting(s)</p> <p>The next meeting is scheduled for Monday 8th February 2021 at 7.30pm by Zoom</p>