

ASSET & SERVICES COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the ASSETS & SERVICES COMMITTEE held in the COUNCIL CHAMBER of the TOWN HALL on **Monday 18th December 2017** at 7.30pm

Present: Councillors Asker (Chair), Coote, K Eden, Freeman, Grimshaw, Hibbs and Morris

Also, Present: Terry Frostick Operations Manager (acting as Clerk for the meeting)

A & S 349-17	<p>Apologies for absence</p> <p>Apologies were received and accepted from Councillors Fairhurst and Perry</p>
A & S 350-17	<p>Declarations of Interest</p> <p>Cllrs Asker, Freeman and Morris declared a generic non-pecuniary interest as District Councillors for Uttlesford District Council (UDC).</p>
A & S 351-17	<p>Public Speaking Time</p> <p>There were no matters or questions arising</p>
A & S 352-17	<p>Minutes of the last meeting of the Assets & Services Committee held on 27th November 2017</p> <p>Councillor Hibbs requested an amendment to Min Ref A & S 338-17 that under item E the word should be changed from “should” to “could”. This was agreed by those present and following this amendment, the minutes of the previous Assets & Services Committee were accepted as a true and accurate record of the meeting and signed by the Chair.</p>
A & S 353-17	<p>Tourist Information Centre</p> <p>Committee received a written monthly update of the activities of the TIC – details were as attached to the agenda. This is the same information as also presented to the F & E Committee.</p>
A & S 354-17	<p>Christmas 2017</p> <p>Committee received a verbal report from the Operations Manager on the Christmas lights switch on and associated events of this year, including the Wintasia ice skating. Councillor Morris complimented Wintasia staff on running a super event on The Common.</p> <p>Committee members asked for a list of areas and towns from the companies that have tendered for Town Council business; this list being a list of areas where they (the lighting company) have installed the Christmas lights</p>

Signed as a true and accurate record

Minutes of Assets & Services Committee 18th December 2017

A & S 355-17	<p>Cricket Club Lighting</p> <p>It was agreed at the Assets & Services meeting held on 27th November to allow the Cricket Club to have lights installed within the carpark area, subject to terms & conditions laid out by SWTC. Committee noted that the discussions around terms and conditions continue and this matter will come forward to the January / February 2018 meeting.</p>
A & S 356-17	<p>Closure of Natwest Bank.</p> <p>Committee noted that the Town Clerk has written to the Natwest regarding early termination possibilities for the lease on the building that they lease from SWTC. The Committee agreed that the Town Clerk is authorised to continue negotiations on behalf of the Council.</p>
A & S 357-17	<p>Walden School Listing</p> <p>Committee noted that the listing request to Historic England has now been submitted</p>
A & S 358-17	<p>Bridge End Garden</p> <p>The Committee received a verbal update and report from the Operations Manager regarding progress on the Park Management Plan and encouraged any Committee Members who wish to know more to come and speak with the Operations Manager direct.</p>
A & S 359-17	<p>Urgent Information Items</p> <p>There were no urgent matters</p>
A & S 360-17	<p>Date and time of Next Meeting</p> <p>Monday 22nd January 2018, 7.30pm Council Chamber, Town Hall, Saffron Walden</p>
A & S 362-17	<p>Confidential Item – Exclusion of Press and Public (Part II meeting)</p> <p>It was resolved that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972</p>
A & S 363-17	<p>SW Community Football Club</p> <p>Committee received a verbal report and update from SW Community Football Club regarding their current activities. Committee was not requested to make any decisions on any matters arising from the presentation; merely to become informed and to authorise the Town Clerk to gather more facts & information on this matter and to seek a confidential meeting with Committee members to discuss further.</p>

The Chairman closed the meeting at 8.15pm

Signed as a true and accurate record

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