

ASSET & SERVICES COMMITTEE
SAFFRON WALDEN TOWN COUNCIL

MINUTES of the ASSETS & SERVICES COMMITTEE held in the COUNCIL CHAMBER of the TOWN HALL on **Monday 23 September 2019** at 7.30pm

Present: Councillors De Vries (to Min Ref A&S 066-19), Freeman (From Min Ref A&S 062-19), Frost, Gadd (Chair), Light, Roberts

Officers: Lisa Courtney, Town Clerk, Terry Frostick Operations Manager

Members of the public: Wendy Nodding, resident of Tudor Park

A & S 058-19	<p>Apologies for absence Apologies were received and accepted from Cllrs Asker, McLellan</p> <p>Cllr Freeman: late arrival</p>
A & S 059-19	<p>Declarations of Interest Cllrs De Vries, Freeman and Light declared generic non-pecuniary interest as members of UDC</p>
A & S 060-19	<p>Minutes of the last meeting of the Assets & Services Committee The minutes of the Assets & Services Committee meeting held on 22 July 2019 were accepted as a true and accurate record and signed by the Chair.</p> <p>It was agreed that it would be best to remove the telephone kiosk in Little Walden; the defib unit is outside The Crown public house.</p>
A & S 061-19	<p>Public Speaking Time Wendy Nodding resident of Tudor Park, spoke on the issues that only 48 of the 138 Tudor Park residents pay the management fee, this being due to an administrative error on the part of Persimmon Homes while the development was being completed and sold.</p>
	Cllr Freeman arrived at the meeting
	With the agreement of the Committee, the Chair brought forward agenda items 7 and 8
A & S 062-19	<p>Management of Public Open Space in Saffron Walden Committee considered the officer report on Public Open Space (POS) and it was unanimously Resolved:</p> <p>(a) That SWTC acknowledges the frustrations and difficulties faced by residents who pay a management fee towards POS maintenance.</p>

	<p>(b) That SWTC is supportive of efforts by residents' groups who wish to take on the management of their POS.</p> <p>(c) That SWTC will continue to petition UDC so that future S106 contributions and obligations transfer all of the public open space within a development to the Town Council and provide sums of money to SWTC to allow for the continued management and maintenance of these areas for a minimum of 20 years.</p> <p>(d) That SWTC adopts a general policy regarding the future management of public open space in line with items (a) to (c) above.</p>
A & S 063-19	<p>Freehold Transfer of Land from Persimmon Homes to SWTC Local Equipped Area of Play (LEAP)</p> <p>It was Resolved: to continue with legal advice to establish if it is possible for SWTC to take on the freehold of the LEAP alone but not the SUDS.</p>
A & S 064-19	<p>Tourist Information Centre (TIC)</p> <p>Committee noted the report presented by the TIC and received a verbal update the new TIC website.</p>
A & S 065-19	<p>Lime Avenue</p> <p>Committee noted that outstanding queries including tenancy at will, charge on land, draft lease, weeper pipes and access utilities are all still to be resolved and that legal advice is ongoing.</p>
	Cllr De Vries gave his apologies and left the meeting
A & S 066-19	<p>Saffron Walden Culvert</p> <p>Committee received a verbal update on the most recent meeting and an update on progress of the trash screen.</p>
A & S 067-19	<p>Asset of Community Value – ACL and ECL property at 37 & 39 Fairycroft Road, SW</p> <p>Committee noted that further to the Town Council's application for this property to be registered as an asset of community value, this was considered and agreed by UDC. The property (owned by ECC) is now a registered asset of community value and will retain this status for 5 years (after which time, the status be reapplied for).</p>
A & S 068-19	<p>Letters of Thanks Received</p> <p>Committee noted letters of thanks received by Town Council for various services</p>
A & S 069-19	<p>Urgent Information Items</p> <p>There was no urgent business.</p>

Signed as a true and accurate record

Minutes of Assets & Services Committee September 2019

A & S 070-19	<p>Date and time of Next Meeting</p> <p>Monday 28th October 2019, 7.30pm Council Chamber, Town Hall, Saffron Walden</p>
A & S 071-19	<p>Confidential Item – Exclusion of Press and Public (Part II meeting)</p> <p>It was Resolved that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p>
A & S 072-19	<p>Infant and Children’s Burials at Radwinter Road Cemetery, Saffron Walden</p> <p>Committee considered the report and recommendations therein and it was Resolved</p> <p>(a) That SWTC adopts the Children’s Funeral Fund, which is a scheme that covers the costs of burial or cremation for children under the age of 18 and stillbirths after the 24th week of pregnancy.</p> <p>(b) Further, for families domiciled in Saffron Walden parish, that SWTC will not charge for the burial of stillbirths before the 24th week of pregnancy.</p>
A & S 073-19	<p>Land Availability for Community Facilities</p> <p>Committee considered the report and recommendations therein and it was Resolved to authorise the Town Clerk to progress further.</p>
A & S 074-19	<p>Nat West Lease</p> <p>Committee received a verbal update from Officers regarding progression of this matter.</p>

The Chairman closed the meeting at 9.05pm