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Agenda Assets & Services Committee

To Committee Members: Councillors Asker (Chair), Coote, Eastham, K Eden, Fairhurst, Freeman, Hibbs, Morris, Perry

You are summoned to attend a MEETING of the ASSETS & SERVICES COMMITTEE of SAFFRON WALDEN to be held in the COUNCIL CHAMBER of the TOWN HALL on **Monday 18th December 2017** commencing at 7.30pm to transact the business as set out in the agenda below.

The Press and Public are cordially invited to attend. The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The Press and Public will be asked to leave the meeting before Part II items are discussed.

Lisa Courtney, Town Clerk

13th December 2017

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Committee on matters relating to the agenda.

4	<p>Minutes of the last meeting of the Assets & Services Committee held on 27th November 2017</p> <p>To verify the Minutes of the Committee meeting.</p>
5	<p>Tourist Information Centre</p> <p>To receive a written monthly update of the activities of the TIC – details as attached. This is the same information as also presented to the F & E Committee.</p>
6	<p>Christmas 2017</p> <p>To receive a verbal report on the Christmas lights switch on and associated events of this year, including the Wintasia ice skating.</p>
7	<p>Cricket Club Lighting</p> <p>It was agreed at the Assets & Services meeting held on 27th November to allow the Cricket Club to have lights installed within the carpark area, subject to terms & conditions laid out by SWTC. To note these discussions around terms and conditions continue and this matter will come forward to the January / February 2018 meeting.</p>
8	<p>Closure of Natwest Bank.</p> <p>The Natwest Bank has announced to its users that it will be closing its branch in Saffron Walden in August next 2018. Committee are asked to note that the Town Clerk has written to the Natwest regarding early termination possibilities for the lease on the building that they lease from SWTC.</p>
9	<p>Walden School Listing</p> <p>To note that the listing request to Historic England has now been submitted</p>
10	<p>Bridge End Garden</p> <p>To receive a verbal update and report regarding progress on the Park Management Plan</p>
11	<p>Urgent Information Items</p> <p>Any items to verbally report for information only</p>
12	<p>Date and time of Next Meeting</p> <p>Monday 22nd January 2018, 7.30pm Council Chamber, Town Hall, Saffron Walden</p>

13	<p>Confidential Item – Exclusion of Press and Public (Part II meeting)</p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p>
14	<p>SW Community Football Club</p> <p>To receive a report and update from SW Community Football Club regarding their current activities. Committee is not requested to make any decisions on any matters arising from the presentation; merely to become informed.</p>