

**PLANNING & ROAD TRAFFIC COMMITTEE**

**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & ROAD TRAFFIC COMMITTEE held in the COUNCIL CHAMBER of the TOWN HALL on **Thursday 10<sup>th</sup> May 2018 at 7.30pm**

Present: Councillors: Freeman (Chairman), Coote, K Eden, S Eden and Fairhurst

Also Present: Chloë Fiddy (Town Council/ Admin), Jane Grey (Community Hub), Rebecca Del Tufo (Saffron Screen) and Nikki Sweeney (resident of Jordan Close)

<p>P &amp; RT 518-18</p>	<p><b>Apologies for absence</b></p> <p>Apologies were received and accepted from Cllrs S Anjum, Goddard and Shah.</p>
<p>P&amp;RT 519-18</p>	<p><b>Declarations of Interest</b></p> <p>Cllrs Fairhurst and Freeman declared generic non-pecuniary interests as a District Councillors for Uttlesford District Council (UDC) and as Members of UDC Planning Committee. They left the Council Chamber while the Committee discussed Min ref P &amp; RT 530-18 A.</p>
<p>P &amp; RT 520-18</p>	<p><b>Public Speaking Time</b></p> <p>a)</p> <p>Jane Grey and Rebecca Del Tufo spoke on the subject of the Kier development and proposed that space for a community hub could be achieved from S.106 monies resulting from the development, should the application be approved.</p> <p>Cllrs Fairhurst and Freeman declared their interests as District Cllrs for UDC and it was agreed that the ensuing discussion would cover the merits of a community building only.</p> <p>Cllr Freeman stated that the Golden Acre Community Centre gets fully booked up, and that two more community centres are required for the growing town.</p> <p>Potential locations for additional community centres were discussed, and the east and north parts of the town were identified as lacking such facilities.</p> <p>Cllr K Eden outlined the various calls on S.106 monies, which include sports grounds, complex community buildings (such as could house cinema spaces) and simpler village hall-type buildings along the lines of Golden Acre.</p> <p>Jane Grey and Rebecca Del Tufo answered questions on the proposed scale of the community hub that they are proposing and confirmed that business plans could be provided to the Committee.</p>

	<p>Cllrs S Eden, K Eden and Coote requested more study to be carried out on the type of additional community buildings that would best serve the town. It was</p> <p><b>Resolved:</b> To refer the matter to Full Council, pending receipt of further back ground research (anticipated as part of the emerging Local Plan).</p> <p>b) Nikki Sweeney spoke on behalf of her neighbour on Jordan Close who has lost 97% of his sight and experiences difficulties with people parking on pavements around his house which block his path because his guide dog is trained not to take him out into the street to go around cars. She further explained that the issues experienced in the street affect all users of the pavements.</p> <p>Cllrs agreed to bring Item 8 of the agenda forward.</p>
<p>P &amp; RT 521-18</p>	<p><b>Pavement Parking in Jordan Close</b></p> <p>Cllrs discussed the parking issues experienced by residents of Jordan Close and on other streets around schools.</p> <p>It was agreed that double yellow lines tend to be ignored unless NEPP specifically target an area for a number of days in a row, in which case parking on those lines tends to cease.</p> <p>It was agreed that dialling 101 to report parking on the pavement is an option, although not effective as a practical solution because the response time is unlikely to be useful.</p> <p>It was agreed that bollards of some form set into the pavement are the most efficient method of preventing parking on pavements.</p> <p>It was</p> <p><b>Resolved:</b> That Council Officers would contact NEPP and Cllr John Moran of ECC regarding this situation.</p>
<p>P &amp; RT 522-18</p>	<p><b>Minutes of the Planning and Road Traffic meeting held on 26<sup>th</sup> April 2018</b></p> <p>Minutes from the Planning and Road Traffic meeting were taken as a true account of the meeting and was agreed by Committee and then signed by the Chairman.</p>
<p>P &amp; RT 523-18</p>	<p><b>Application for a Premises Licence to be granted</b></p> <p>Committee considered the Premises Licence application made by Biciçletta- Coffee con Velo, 1-2 Market Walk, Saffron Walden, CB11 4GL.</p> <p><b>It was resolved</b> To refer the matter to the Full Council with a recommendation to support the application subject to careful consideration of the hours proposed.</p>

P & RT 524-18	<p><b>TROs</b></p> <p>The following TROs were noted:</p> <ul style="list-style-type: none"> <li>a) The closure of Borough Lane, which commenced on 14th January 2018 for 1 day, was required for the safety of the public and workforce while Anglian Water undertook repairs to manhole cover in carriageway. Following these works Anglian Water needs to return in order to complete further works to rectify defect. These works are planned to start on 24th June 2018 for 1 day.</li> <li>b) The closure of Shepherds Way, to commence on 26<sup>th</sup> November 2018 for 2 days, for Machine Surfacing.</li> <li>c) The closure of Market Hill on 16<sup>th</sup> May for 2 days, for the installation of a dropped kerb. (This is a Wednesday and Thursday so does not impact on the market).</li> <li>d) The closure of Redgates Lane on 21<sup>st</sup> May 2018 for 3 days, for works by BT.</li> <li>e) The closure of Cole End Lane, Cole End Farm Lane, Swards End, on 16<sup>th</sup> July for 1 day, for pre-patching in preparation of surface dressing.</li> </ul> <p>It was <b>Resolved:</b> That Officers should contact Highways to ask why works c) will take two days and report back to Committee.</p>
P & RT 525-18	<p><b>Consultation for the Uttlesford District Car Parking Strategy</b></p> <p>Committee reviewed the consultation questionnaire and it was</p> <p><b>Resolved:</b> That Cllr Freeman would complete the questionnaire and would present the draft to the next P&amp;RT Committee meeting.</p>
P & RT 526-18	<p><b>Parking around Primary Schools – 3 PR Scheme</b></p> <p>Committee noted the 3PR scheme being launched by NEPP, and it was</p> <p><b>Resolved:</b> That Council Officers would keep Committee informed of any progress or updates with regard to this scheme.</p>
P & RT 527-18	<p><b>Campaign to prevent the demolition of POW Camp 116, Mill Lane, Hatfield Heath, Essex</b></p> <p>Committee discussed the importance of this historic site and it was</p> <p><b>Resolved:</b> To support the request and provide a signature of support.</p>
P & RT 528-18	<p><b>New addresses on site: Police Station, East street, Saffron Walden</b></p> <p>Committee noted the new addresses on the site of the former police station.</p>

Signed as a true and accurate record .....

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P & RT 529-18	<p><b>Roads within Tudor Park</b></p> <p>Committee noted that the roads are due to be adopted by Essex Highways, and that they are scheduled for inspection in August 2018, at which time the developer will be required to rectify any remedials identified prior to the final adoption.</p>
P & RT 530-18	<p><b>Affordable homes for local people</b></p> <p>Committee noted the invitation from Stephanie Baxter to discuss affordable homes and it was</p> <p><b>Resolved:</b> To invite Stephanie Baxter to the next P&amp;RT meeting and when dates are confirmed to also invite all other Cllrs and the Neighbourhood Plan team.</p>
P & RT 530-18	<p><b>Planning Applications:</b></p> <p>The following planning applications were considered and responses agreed:</p>
A	<p>Cllrs Fairhurst and Freeman left the Council Chamber. Cllr K Eden took the Chair</p> <p><b>UTT/18/0824/OP</b> Outline planning application for the development of up to 150 dwellings (Use class c3) with all matters reserved except access.</p> <p>Committee discussed the merits of the application and it was proposed to object to the application on the basis that there have been no changes since the last application and that therefore the Committee would object on the same grounds as before. It was</p> <p><b>Resolved:</b> To object to this application, submitting the same grounds for objection as those submitted to the original application.</p> <p>Cllrs Fairhurst and Freeman returned to the Council Chamber.</p>
B	<p><b>UTT/18/1079/HHF</b> Erection of single storey front extension. Alterations to doors and windows. 5 Gallows Hill. Expires 24 May.</p> <p>Noted with no objections.</p>
C	<p><b>UTT/18/1091/HHF*</b> Loft conversion and single storey extension. 60 East Street. Expires 23 May.</p> <p>Noted with no objections</p>
D	<p><b>UTT/18/1116/HHF</b> Single storey rear extension. 90 Thaxted Road. Expires 28 May.</p> <p>Noted with no objections.</p>
E	<p><b>UTT/18/1120/HHF*</b> Single storey and two storey extension. 7 Saxon Way. Expires 28 May.</p> <p>Noted with no objections.</p>

F	<p><b>UTT/18/1125/LB</b> Erection of a single storey rear extension and internal alterations. 3 Borough Lane. Expires 29 May.</p> <p>Noted with no objections subject to approval by Conservation Officer</p>
G	<p><b>UTT/18/1190/HHF</b> Proposed orangery with roof lantern. 1 Pinewood, Debden Road. Expires 1 June.</p> <p>Noted with no objections.</p>
	* application submitted by a member or officer of Saffron Walden Town Council
P & RT 531-18	<p><b>Blocked footpath between Ross Close and Longhorse Croft</b></p> <p>Committee noted that due to strength of opinion on this, this will be discussed at Full Council on May 14<sup>th</sup> 2018. Further initial discussions were moved to Part II.</p>
P & RT 532-18	<p><b>Neighbourhood Plan Budget</b></p> <p>Committee to noted that £11,287 of budgeted NP funds are to be carried forward from the previous financial year.</p>
P & RT 533-18	<p><b>Urgent Information Items</b></p> <p>There were no urgent information items</p>
P & RT 534-18	<p><b>Date and time of Next Meetings</b></p> <p>Planning &amp; Road Traffic Committee meeting on Thursday 24<sup>th</sup> May 2018</p>
	<p><b>Confidential Item – Exclusion of Press and Public (Part II meeting)</b></p> <p>It was resolved that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p>
P & RT 535-18	<p><b>Blocked footpath between Ross Close and Longhorse Croft</b></p> <p>Committee discussed the issues surrounding the blocked footpath and it was</p> <p><b>Resolved:</b> To wholeheartedly support continued use of the footpaths over the Fairview Estate.</p>

The Chairman closed the meeting at 9.30 pm.