

PLANNING & ROAD TRAFFIC COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & ROAD TRAFFIC COMMITTEE held in the COUNCIL CHAMBER of the TOWN HALL on **Thursday 22nd March 2018 at 7.30pm**

Present: Councillors K Eden (Chairman for the evening), Coote, S Eden, Fairhurst, and Goddard

Also Present: Claire Haddock (Admin).

P & RT 480-18	In the absence of the Chairman and Vice Chairman Councillors voted for Councillor Keith Eden to be the Chairman for the meeting.
P & RT 481-18	Apologies for absence Apologies were received and accepted from Councillors S Anjum and Freeman
P&RT 482-18	Declarations of Interest Cllr Fairhurst declared a generic non-pecuniary interest as a District Councillor for Uttlesford District Council (UDC) and as a Member of UDC Planning Committee. Councillor Fairhurst left the Council Chamber during discussions and voting on Planning applications Min Ref P & RT 486-18 C and Min Ref P & RT 486-18 J.
P & RT 483-18	Public Speaking Time There were no queries or matters arising from the public.
P & RT 484-18	Minutes of the Planning and Road Traffic meetings held on 8th March 2018 Minutes from the Planning and Road Traffic meetings were taken as a true account of the meetings with one amendment Councillor Coote was not present at this meeting and were agreed by Committee and then signed by the Chairman.
P & RT 485-18	Traffic Scheme for Debden Road / Borough Lane / London Road (Scheme Title Saffron Walden Pinch Point Package) Committee were to receive a presentation from Mr David Sprunt (ECC Highways) and Mr Gordon Glenday (UDC) regarding possible options for traffic management in this area. Resolved: The presentation from Mr Sprunt and Mr Glenday has been postponed to another meeting on a future date to be agreed.
P & RT 486-18	Planning Applications: The following planning applications were considered and responses agreed:

Signed as a true and accurate record

Minutes of the Planning & Road Traffic Committee 22nd March 2018

A	<p>UTT/18/0359/HHF Two storey side extension. 21 Church Field. Expires 22 March. This application has been amended by revision of the site and elevation plans. There were no objections previously.</p>
B	<p>UTT/18/0439/HHF Loft conversion (bring up side gable to tie in with the same next door at 44 South Road and box dormer to rear) and front driveway works to form two off street parking spaces including dropped kerb. 42 South Road Saffron Walden CB11 3DN. Expires 30 March. There is a minor amendment to this application; the box dormer which was already shown on the plans has been added to the description. There were no objections previously.</p> <p>Resolved: Committee did not have a copy of the plans to look at as it was just a change to the wording on the plans, as previous response noted with no objections.</p>
	Councillor Fairhurst left the room during discussion and resolution of the following planning application
C	<p>UTT/18/0460/FUL – airfield works comprising 2 new taxiway links to the existing runway (a rapid access taxiway and a rapid exit taxiway), six additional remote aircraft stands (adjacent Yankee taxiway) and 3 additional aircraft stands (extension of the Echo Apron) to enable combined airfield operations of 274,000 aircraft movements and a throughput of 43 million terminal passengers, in a 12 month calendar. (The application is not seeking permission for a 2nd runway). Responses by 30th April 2018 ((UDC has extended the original deadline)</p> <p>Resolved: After considerable discussion the following was agreed:</p> <p>That the Town Council urges Uttlesford District Council to give serious consideration to this application given the noise, pollution and traffic issues and concerns.</p> <p>The Committee is unable to opine given the competence level required and the time frame in which to respond.</p> <p>The resolution as above, is to be ratified at the Full Council meeting on 9th April 2018</p>
	Councillor Fairhurst re-entered the meeting.
D	<p>UTT/18/0470/FUL Extension to existing warehouse (use class B8 with trade counter). Unit 1 Veerman Park, Thaxted Road. Expires 27 March.</p> <p>Resolved: The Committee supported the application but expect Essex Highways to make the lighting at the junction into Veerman Park better. At present the street lights up to this area are not working and improvements should be made to the lighting at the junction</p>
E	<p>UTT/18/0495/HHF Demolition of outbuilding and sun room. Erection of ground floor extension with first floor extension over total footprint. 2 Farmadine Grove. Exp 27 March</p>

Signed as a true and accurate record

Minutes of the Planning & Road Traffic Committee 22nd March 2018

	<p>Resolved: To submit no response at this time - Committee felt they could not made a decision on the application as there were no existing plans or elevation plans provided. Committee agreed to ask the applicant to provide these plans so a decision can be made.</p>
F	<p>UTT/18/0550/HHF Single storey front extension and garage conversion. 11 Ansgar Road. Expires 9 April</p> <p>Resolved: Noted with no objections</p>
G	<p>UTT/18/0576/FUL Removal of existing aluminium shop front and installation of new timber shop front. 36 High Street. Expires 3 April</p> <p>Resolved: Subject to the Conservation Officers approval committee noted no objections.</p>
H	<p>UTT/18/0617/HHF Two-storey side extension. 34 Highfields. Expires 11 April.</p> <p>Resolved: Committee noted with no objections</p>
I	<p>UTT/18/0653/HHF Single storey first floor side extension including 2 no. roof lights and Conversion of existing garage to create first floor annexe. 6 Ansgar Road. Expires 4 April.</p> <p>Resolved: Committee noted with no objections</p>
	Councillor Fairhurst left the room whilst discussions and decisions were made.
J	<p>UTT/17/1163/FUL Land South of Freshwell Gardens Saffron Walden Construction of 6 dwellings with associated parking and access driveway including the creation of a public amenity area. (matter carried forward from meeting held on 8th March 2018)</p> <p>The developer has appealed against UDC Planning Committee decision to refuse the above referenced application. Committee was requested to consider any further response or representation from the Town Council to this appeal.</p> <p>Resolved: Committee stated that SWTC's decisions has not changed, SWTC still object to the plans. Thanks were given to the Officers (Chloe Fiddy and Lisa Courtney) on providing an excellent summary and it was agreed that this should be submitted to the Planning Inspector as the further response from the Town Council.</p>
	Councillor Fairhurst re-joined the meeting.
	* application submitted by a member or officer of Saffron Walden Town Council

P & RT 487-18	<p>Saffron Walden Town Centre Culvert – Trash Screen</p> <p>The Committee was requested to note correspondence from the Environment Agency regarding proposed remedial works to the culvert and replacement of the trash screen, and a response from the Town Council to the Environment Agency requesting further information on ownership and responsibility for the trash screen.</p> <p>Committee is requested to consider a response to the correspondence from EA, noting their deadline of Friday 13th April (next P & RT meeting 12th April 2018)</p> <p>Resolved:</p> <p>After discussion the Committee felt the time frame for any decisions was very short, an extension of time should be asked for so the Council can understand the work involved with the Culvert.</p> <p>The Committee further agreed to defer any decisions and take this matter to the Full Council meeting to be held on 9th April. Committee asked if the Clerk could give them a presentation at the Full Council meeting with a map to show where the culvert runs through Saffron Walden.</p>
P & RT 488-18	<p>Notification of Local Bus Consultation on Service 59/60 Audley End Station – Haverhill operated by Stephenson’s of Essex</p> <p>Resolved: To note the proposed changes to the bus timetable with no comments</p>
P & RT 489-18	<p>Public Open Space at Ridgeons Site (Residential & Commercial)</p> <p>Committee received correspondence from and between the Town Council and the developers regarding the strip of land which has been in query with the developer regarding transfer to the Town Council.</p> <p>Resolved: To note the details and that the Town Clerk be requested to continue with the negotiations and keep Committee updated as they progress. It was felt that the position was now more of a negotiation matter than a planning matter and that the Town Clerk should progress this further to satisfactory conclusion.</p>
P & RT 490-18	<p>Urgent Information Items</p> <p>The Chairman gave a verbal update that the TRO for Common Hill West is currently being advertised, the closing date is 6th April 2018. The next step is to arrange some consultation with residents regarding the proposed landscaping / design works at Common Hill West to prevent future unauthorised parking.</p>
P & RT 491-18	<p>Date and time of Next Meetings Planning & Road Traffic Committee meeting on Thursday 12th April 2018</p>

The Chairman closed the meeting at 8.45pm.

Signed as a true and accurate record

Minutes of the Planning & Road Traffic Committee 22nd March 2018