

PLANNING & ROAD TRAFFIC COMMITTEE**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & ROAD TRAFFIC COMMITTEE held in the COUNCIL CHAMBER of the TOWN HALL on **THURSDAY 24th October 2019 at 7.30pm**

Councillors: Cllrs Freeman, Hawke-Smith, McLellan, Porch, Toy and Roberts

Officers: Chloë Fiddy

P & RT 111-19	Apologies for absence Apologies were received and accepted from Cllrs A Coote and Gadd.
P & RT 112-19	Declarations of Interest Cllr Freeman declared a generic non-pecuniary interest as a member of UDC.
P & RT 113-19	Public Speaking Time No members of the public attended.
P & RT 114-19	Minutes of Previous Meeting The minutes of the previous meeting were approved and signed.
HIGHWAYS	
P & RT 115-19	Road Traffic Regulation Act 1984 Section 14(1) Committee noted: <ul style="list-style-type: none"> • The closure of Newport Road, due to commence on 21st October 2019 for 12 days. The closure is required for the safety of the public and workforce whilst Essex County Council undertakes embankment stabilisation works. • The intended closure of St Johns Close, due to commence on 4th December 2019 for 2 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes Machine Surfacing 2019/20. <p>It was requested that the office staff would contact Highways to request that the pavement going south towards Newport (B1052) be cleared of debris at the location opposite the recent landslip.</p>
P & RT 116-19	Application to NEPP for double yellow lines at roundabout junction Peaslands Road / Hop Fields

Signed as a true and accurate record

Minutes of the Planning & Road Traffic Committee 24th October 2019

	Committee considered applying to North Essex Parking Partnership for double yellow lines on Hop Fields and Crabtrees development to prevent parking obstructing the junctions. It was Resolved that office staff would submit this application to NEPP.
PLANNING	
P & RT 117-19	Committee considered and commented upon the following Planning Applications:
A	UTT/19/2555/AV Erection of non-illuminated fascia signs 2 The Arches Hill Street Saffron Walden Essex CB10 1ED Noted no objections
B	UTT/19/2558/NMA Non Material Amendment to UTT/14/2600/FUL - amendment to layout of all 4 flats to change from two bedrooms to one; no extension to south elevation; fenestration revisions. Ashcroft Court 19 - 21 Church Street Saffron Walden Essex CB10 1JW Noted no objections
C	UTT/19/2569/LB Sole plate replacement/repair to the south wall 1 Market Street Saffron Walden CB10 1HZ Noted no objections subject to conservation officer approval
D	UTT/19/2601/CLP Certificate of lawfulness for the renewal /replacement of windows to match existing. 13A Rose And Crown Walk Saffron Walden CB10 1JH Noted no objections
E	UTT/19/2599/CLP Certificate of lawfulness for proposed single storey rear extension. 14 Clutton Road Saffron Walden Essex CB10 2GQ Noted no objections
F	UTT/19/2622/HHF Front porch. 59 Rowntree Way Saffron Walden CB11 4BY Noted no objections
G	UTT/19/2688/HHF Single storey rear extension. 44 Thaxted Road Saffron Walden Essex CB11 3AA This application was not considered because no documents were available online at the time of the meeting.
H	UTT/19/2698/HHF Single storey front and rear additions and loft conversion. 60 Ross Close Saffron Walden Essex CB11 4AY

	To object on grounds that loss of off-road parking and the additional bedroom would create insufficient parking for this property if extended.
I	UTT/19/2685/CLP Proposed loft conversion with rear dormers and rooflights 24 Highfields Saffron Walden CB10 2AD Noted no objections
J	UTT/19/2677/HHF First floor rear extension, garage conversion, internal remodelling and external works including adding a parking bay and reconfiguring retaining wall to contain parking bay. 18A Pleasant Valley Saffron Walden CB11 4AP Noted no objections. Note that new parking space to have permeable surface.
K	UTT/19/2721/LB Refurbishment of existing windows including the replacement of existing modern glass with acoustic glass and applying thermal films to existing historic glass. 61 High Street Saffron Walden CB10 1AA Noted no objections subject to approval by conservation officer
L	UTT/19/2731/CLP Construction of a single storey, rear extension. 12 Copperfields Saffron Walden Essex CB11 4FG Noted no objections
P & RT 118-19	Urgent Information Items Committee requested an update on whether office staff had received a response to the email of the 25 th October to UDC planning department and was informed that no response had been received. Committee requested and received a status update on other live planning matters.
P & RT 119-19	Date and time of Next Meeting(s) Thursday 28 th November 2019 at 7.30pm in the Council Chamber, Town Hall

The Chairman closed the meeting at 8.30 pm.