

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## Agenda

### Planning & Transport Committee

**To Committee Members:** Cllrs Asker, De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch (Chair) and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 14<sup>th</sup> January 2021** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

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In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection [\(1\)\(d\)](#) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

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**Web:**

Join Zoom Meeting

<https://us02web.zoom.us/j/83419838496?pwd=T2pRSEdwMXF5OGpNbklXWGpuOTNTUT09>

Meeting ID: 834 1983 8496 | Passcode: 013363

**Phone:**

One tap mobile

+442039017895,,83419838496#,,,,\*013363# United Kingdom

+441314601196,,83419838496#,,,,\*013363# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom | +44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom | +44 203 481 5237 United Kingdom

## **Meetings and the Public**

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: [townclerk@saffronwalden.gov.uk](mailto:townclerk@saffronwalden.gov.uk). If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

### **Facilities for people with disabilities**

~~The Council Offices has facilities for wheelchair users, including lifts and toilets.~~

### **Fire/emergency evacuation procedure**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

### **For information about this meeting please contact the Town Council:**

Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street  
Saffron Walden CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

### **Recording of meetings**

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

### **General Data Protection Regulations (GDPR) 2018:**

For details of the Town Council's Privacy Notice, please visit our website:  
<http://saffronwalden.gov.uk/policies/>



**Lisa Courtney, Town Clerk**

**January 8<sup>th</sup> 2021**

1	<b>Apologies for absence</b>  To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b>  Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b>  For the public or Press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b>  Committee approval of 17 December 2020 minutes to be deferred until 28 January meeting of the Planning and Transport Committee.
<b>TRANSPORT ISSUES</b>	
5	<b>Saffron Walden Highway Schemes</b>  To receive a verbal update on the work to date and to consider future progression of any Working Group. The anticipated work of the Working Group is to build on and progress the work from 2015 which considered the preferred options and modes of travel in and around Saffron Walden.

<b>PLANNING</b>	
<b>6</b>	<p><b>Local Heritage Listing</b></p> <p>Committee to note that UDC has opened a new consultation on the Local Heritage List.</p> <p>Details of the consultation and a list of sites that currently have Local Heritage Listing can be found on the UDC website – <a href="#">link here</a></p> <p>Committee’s attention is drawn to the previously submitted recommended additions to UDC; notably not all were included. Paper as attached being the Town Council’s submission from 2017. The deadline for submission is 15<sup>th</sup> February.</p>
<b>7</b>	<p><b>To Consider and Comment Upon the Following Planning Applications:</b></p>
A	<p>UTT/20/3458/HHF Demolition of existing side garage, workshop and link corridor. Erection of Two-storey side and part single storey/part two storey rear extension - 46 Beeches Close, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QM55Z5QN01O00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QM55Z5QN01O00</a></p>
B	<p>UTT/20/3296/FUL Construction of new car parking area - Chalk Place, Thaxted Road,</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLBZRPQNMZ400">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLBZRPQNMZ400</a></p>
C	<p>UTT/20/3355/FUL Change of use from surgery to dwelling - 18 Castle Street, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLHSC0QN01O00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLHSC0QN01O00</a></p>
D	<p>UTT/20/3134/FUL Proposed covered walkway from main entrance to playing field area. Two new timber bespoke classrooms to field area accessed via new timber walkway and concrete staircase - St Mary’s Church of England Primary School, Castle Street</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QKO1PIQNML600">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QKO1PIQNML600</a></p>
E	<p>UTT/20/3194/HHF Single storey extension - 5 Mount Pleasant Road, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QKTS9EQNMP400">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QKTS9EQNMP400</a></p>
F	<p>UTT/20/3354/FUL Proposed development of 14 no. dwellings including associated external works and parking - Land off Auton Croft. This application is submitted by UDC for 14 Council owned homes</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLHS5UQNN3H00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLHS5UQNN3H00</a></p>

G	<p>UTT/21/0040/HHF Single storey rear extension. Demolition of existing garage and conservatory - 9 Chichester Road, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QMIJLZQNFY500">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QMIJLZQNFY500</a></p>
H	<p>UTT/21/0037/HHF Single storey rear extension and single storey side extension incorporating new front entrance lobby - 38 Lambert Cross, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QMI7ODQN01000">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QMI7ODQN01000</a></p>
I	<p>UTT/20/3472/HHF Section 73A Retrospective application to replace an open porch with an enclosed porch to the front elevation - 35 Lambert Cross, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QM7FMVQNFS600">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QM7FMVQNFS600</a></p>
J	<p>UTT/20/3282/LB Erection of 2 no. internal partitions to separate space - 26-28 Church Street, Saffron Walden, CB10 1JQ</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QL6FNQQNMWZ00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QL6FNQQNMWZ00</a></p>
K	<p>UTT/20/3339/HHF 12 Strachey Close, Saffron Walden, CB10 2GN - Erection of single storey rear extension</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLH2USQNN2I00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QLH2USQNN2I00</a></p>
L	<p>UTT/21/0045/HHF Erection of single storey rear extension - 23 Linton Close, Saffron Walden</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QMJYUXQNFYN00">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QMJYUXQNFYN00</a></p>
8	<p><b>Planning Appeal</b></p> <p><b>To note the following appeal lodged with the Planning Inspector in respect of application No:</b> UTT/20/1825/HHF, 22 Mandeville Road Saffron Walden  Description of development: Demolition of existing garage and erection of a proposed replacement garage</p> <p><b>Appellant's name: Mr &amp; Mrs Goodman</b>  <b>Appeal reference: APP/C1570/D/20/3264380</b>  <b>Appeal start date: 04.01.2021</b>  <b>APPEAL UNDER S78 AGAINST REFUSAL OF A HOUSEHOLDER APPLICATION</b>  The applicant is appealing against UDC's determination to refuse the plans as proposed. The appeal will be determined on the basis of <b>written representations</b>. The procedure to be followed is set out in Part 1 of the Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009.</p>

	<p>As this appeal is proceeding under the <b>Householder Appeals Service</b>, there is no opportunity for parties to submit comments. However, all representations made to the original application will be considered as part of the appeals process.</p> <p>The Town Council did not object to the original application but qualified the comment in noting that should the application be granted by UDC, a condition should be attached preventing the conversion of the new garage into a residential dwelling, at a later date.</p> <p>Should the Town Council wish to withdraw its previous comments, it must advise the Planning Inspectorate. If the Town Council wishes the comments to stand, no further action is required.</p>
9	<p><b>Update on ongoing significant applications</b></p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
10	<p><b>Urgent Information Items</b></p> <p>Any items to report for information only. This item is included for information sharing only, Council is not permitted to determine matters until this agenda item</p>
11	<p><b>Date and time of Next Meeting</b></p> <p>Thursday 28 January 2021, by ZOOM at 7.30pm</p>
12	<p><b>Confidential Item – Exclusion of Press and Public (Part II meeting)</b></p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p>
13	<p><b>Cycling Interconnectivity</b></p> <p>To receive a verbal update and report regarding any cycling initiative which may cross over private land</p>