

Projection to Year End 31.03.2021										
Saffron Walden Town Council	Actual Year	Committed	Jan	Feb	Mar	Total	Carry	Current	Budget	
	to Date	Expenditure	2021	2021	2021	to YE	Forward	Annual Bud	Variance	
Income Detail										
1000	Rent - Market	38337	3544	3500	3500	48881		77400	28519	
1001	Verge Cutting	1351	0	0	0	1351		1351	0	
1002	Allotments	4019	0	-10	0	4009		3500	-509	Above budget
1003	Rent - NatWest	24000	0	0	0	24000		6000	-18000	Above budget
1009	Lease of land	0	1150	0	0	1150		1150	0	
1010	Hirings - Other Open Spaces	3773	1375	150	0	5298		11500	6202	
1076	Precept	1167736	0	0	0	1167736		1167736	0	
	Transfer to EMR	-213700	0	0	0	-213700		-213700	0	
1090	Interest Received	145	11	10	10	176		4360	4184	
1200	Room Hires	7500	84	0	0	7584		54000	46416	
1302	TIC Shop Sales	29295	698	500	500	30993		36400	5407	
1304	TIC Third Party Ticket Sales	46	0	0	0	46		0	-46	Above budget
1310	TIC Website	2390	0	0	0	2390		3000	610	
1312	TIC Theatre Tokens	0	0	0	0	0		0	0	
1320	TIC Audley End Ticket Commsn	0	0	0	0	0		1500	1500	
1325	TIC Ticket Commsn	21	0	0	0	21		5000	4979	
1500	Cemetery - Burial Fees	17129	525	1575	1000	20229		24000	3771	
1505	Cemetery - Chapel Hire	14	0	0	0	14		1000	986	
1510	Cemetery - Rights of Burial	7862	646	704	200	9412		7800	-1612	Above budget
1515	Cemetery - Memorial Rights	4003	677	150	150	4980		3360	-1620	Above budget
1520	Cemetery - Grave Maintenance	206	31	0	0	237		78	-159	Above budget
1600	Late Night Shopping Event	628	0	0	0	628	-628	900	900	Paid for Xmas 2020 c/f to 2021
1650	Mayor's Appeal (income)	3499	1546	0	0	5045	-5045	0	0	carry forward balance
1700	Other Income	2155	7496	4446	0	14097		0	-14097	Not in budget £10,000 = UDC Grant re GA,TH,TIC,?
			0	1478	1478	2956		0	-2956	Not in budget UDC Street Ambassadors, fees
	Total Income	1100409	17783	12503	6838	1137533	-5673	1196335	64475	Below budget
Expenditure Detail										
4000	Gross Salaries	409661	47074	46000	46000	548735	10000	579692	20957	b/f £10k recd £5,250 from UDC. Less o/t, fewer staff
4005	Employer's National Insurance	39660	4499	4337	4337	52833		54731	1898	
4010	Employer's Pension	90956	10097	9845	9845	120743		118623	-2120	overspent
4020	Repayment of PWLB Grant	6254	0	0	6255	12509		12509	0	
4040	Training	2598	0	82	0	2680	7100	9800	20	carry forward balance, nb £2k b/f from 2019-20
4045	Recruitment	0	0	0	0	0		500	500	
4065	Clothing/Safety Equipment	454	842	-1000	1000	1296		3150	1854	
4075	Postage	326	544	0	500	1370	2800	4170	0	c/f for upgrading Councillor IT
4080	Stationery	1371	46	500	500	2417	2783	5200	0	c/f for upgrading Councillor IT
4085	Printing and Photocopying	6237	2322	0	0	8559		8000	-559	overspent, call out
4090	Telephone	7568	599	600	600	9367		9767	400	includes phone termination charge
4095	Office Equipment	5344	5	51	51	5451		3690	-1761	overspent PPE etc
4110	Subscriptions	2811	529	35	0	3375		5684	2309	
4115	Books & Journals	52	0	65	0	117		190	73	
4125	Advertising	418	0	0	0	418		8950	8532	
4130	Insurance	20774	-1012	0	0	19762	1500	25000	3738	Consider Cyber Insurance c/f £1500
4135	Legal & Professional	982	2000	1073	600	4655	6845	11500	0	carry forward balance
4140	Audit Fees	2837	0	0	0	2837		2950	113	
4145	Bank Charges	0	0	0	0	0		40	40	

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		to Date	Expenditure	2021	2021	2021	to YE	Forward	Annual Bud	Variance	
4150	Visa Handling Charges	1315		278	60	60	1713		1280	-433	increased Ccard useage
4170	TIC Stock Purchases	17135		1184	200	2700	21219		22100	881	Year End stock adjustment high
4200	Rent Payable	19170		625	1225	625	21645		26992	5347	
4205	Rates	37010		4017	-259	0	40768		42476	1708	
4210	Cleaning	2699		1835	0	500	5034		5500	466	
4215	Electricity	5972		46	47	4500	10565		17851	7286	
4220	Gas	1937		328	389	400	3054		4924	1870	
4225	Water/Sewerage	3635		165	0	1603	5403		4650	-753	overspent
4250	PPL/PRS/PEL Licences	435		0	0	0	435		1915	1480	
4270	Maintenance -Planned	27780	7747	6577	240	5800	48144		48250	106	
4279	Contract Work 3rd Party	7293	1815	1771	1872	981	13732		20847	7115	
4280	Contract Work Street Ambass	4595	0	960	-4595	960	1920		0	-1920	not in budget. See above
4300	IT Support Contracts	11782		699	695	695	13871		11658	-2213	overspent Commerce E-Shop £2200 not in Budget
4305	TIC Website rental	1500		0	0	0	1500		0	-1500	not in budget Pay off previous contract
4315	Software Licences	1165		0	420	0	1585		1286	-299	Cemetery package added in year
4330	CCTV Line Charges	-6749		330	1461	0	-4958	17958	13000	0	Move to EMR for upgrades
4350	Equipment	5573		3402	500	500	9975		10000	25	
4405	Vehicle Maintenance	4567		1877	0	0	6444		7500	1056	
4410	Vehicle Tax	795		0	260	0	1055		1855	800	
4412	Vehicle Insurance	5894		0	0	0	5894		6100	206	
4415	Fuel	3288		42	100	600	4030		6300	2270	
4430	Waste Carriers Licence	0		0	110	0	110		300	190	
4440	Street Furniture Maintenance	3109		883	-450	0	3542		4000	458	
4490	Tree Work	3699	0	1400	1780	0	6879		7400	521	
4500	Flowers/Plants	4036		1337	500	0	5873		6600	727	
4530	Cllrs Training, Travel, Subsis	0		0	0	0	0		500	500	
4540	Robes Repair/Cleaning	0		0	600	0	600		600	0	
4545	Mayoral Allowance	425		0	0	0	425	2575	3000	0	carry forward balance
4555	Civic Events	-5331	500	33	500	0	-4298	16458	12160	0	carry forward balance
4595	Uttlesford Community Transport	8500		0	0	0	8500		8500	0	
4600	CAB	12000		0	0	0	12000		12000	0	
4605	Small Grants Scheme	470	2550	-1737	600	0	1883	3117	5000	0	carry forward balance
4610	Neighbourhood Plan	-5466	0	-980	57	57	-6332	6332	0	0	carry forward balance
4613	Health & Safety	3050		0	0	0	3050		3050	0	
4615	Christmas Lights	25686	1499	6375	0	0	33560	500	34500	440	carry forward Electricity
4625	Youth Project	-5207		3409	0	0	-1798	11798	10000	0	carry forward balance
4640	Hall Hire Grants	-1131	1250	0	0	0	119	4881	5000	0	carry forward balance
4645	PCSO	116		4873	0	4873	9862	0	9400	-462	
4650	Inflation Adjustment	-47584		0	0	0	-47584		5696	3280	
4900	Miscellaneous Consumables	50000		0	0	0	50000		-50000	0	
	Total Overhead	801466	17361	106429	67345	93942	1086543	88974	1196336	65146	below budget
	Net Income over Expenditure	298943		-88646	-54842	-87104			-1	671	