

**ASSET & SERVICES COMMITTEE**  
**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the ASSETS & SERVICES COMMITTEE held in the COUNCIL CHAMBER of the TOWN HALL on **Monday 27<sup>th</sup> January 2020** at 7.30pm

**Present:** Councillors De Vries, Freeman, Frost, Gadd (Chair), Light, Roberts

**Officers:** Lisa Courtney, Town Clerk | Terry Frostick, Operations Manager

**Members of the public:** Mr John Powers and Mr Malcolm Nash in respect of Min Ref A & S 005-20

A & S 001-20	<b>Apologies for absence</b>  Apologies were received and accepted from Cllrs Asker, A Coote, McLellan
A & S 002-20	<b>Declarations of Interest</b>  Cllrs De Vries, Freeman and Light declared generic non-pecuniary interests as members of Uttlesford District Council
A & S 003-20	<b>Minutes of the last meeting of the Assets &amp; Services Committee</b>  The minutes of the Assets & Services Committee meeting held on 19 <sup>th</sup> December 2019 were accepted as a true and accurate record and signed by the Chair.
A & S 004-20	<b>Public Speaking Time</b>  There were no questions arising
	With the permission of the Committee, the Chair brought forward agenda item 5 – SW Town Football Club, Catons Lane
A & S 005-20	<b>SW Town Football Club – Catons Lane</b>  Mr Powers and Mr Nash addressed Committee, providing an update on the club's proposed east side development. They advised that works will be undertaken in phases and will include changing/toilet facilities which could be used by the Herbert's Farm Teams who may use the Lime Avenue football facilities. It was  <b>Resolved:</b>  To support the principle of development and the plans as presented, subject to full plans being submitted and following the prescribed planning process.
A & S 006-20	<b>Tourist Information Centre (TIC) – Standing Item</b>  Committee received and noted the report and thanked the TIC staff.

Signed as a true and accurate record .....

Minutes of Assets & Services Committee 27<sup>th</sup> January 2020

A & S 007-20	<p><b>The Culvert / Trash Screen</b></p> <p>The Town Clerk updated Committee, advising the Memorandum of Understanding with Essex County Council had been agreed in principle. The installation of the trash screen is anticipated to commence end February 2020.</p>
A & S 008-20	<p><b>Bloor Homes / Ridgeons Site</b></p> <p>The Operations Manager updated Committee, noting that the developer will be off site approximately April 2020. He reported that a number of queries remain regarding the developer's obligations under the S106 agreement and the UDC S106 Officer is progressing all outstanding matters.</p> <p>It was noted that the trigger point for the delivery of many obligations was on occupation of the 75<sup>th</sup> home and therefore Bloor should deliver against all of its obligations with immediate effect or cease building.</p> <p>It was <b>Resolved</b>:</p> <ul style="list-style-type: none"> <li>(a) To bring a report forward to the February Committee meeting to record all outstanding matters;</li> <li>(b) That the UDC Planning Department be requested to obligate Bloor to deliver against all S106 requirements or to cease building.</li> </ul>
A & S 009-20	<p><b>Letter of thanks from Saffron Players regarding Peter Pan Production</b></p> <p>Committee noted the contents of the letter with thanks</p>
A & S 010-20	<p><b>Asset of Community Value – The Gate Public House</b></p> <p>It was <b>Resolved</b>:</p> <p>To submit an application to UDC for registration of The Gate Public House as an asset of community value</p>
A & S 011-20	<p><b>Proposed Community Centre at Lime Avenue</b></p> <p>Cllr Gadd (being a member of the Working Party), updated Committee on the current situation, noting the Town Council still awaits the transfer of land from Persimmon Homes.</p>
A & S 012-20	<p><b>Keep Britain Tidy Campaign</b></p> <p>It was <b>Resolved</b>:</p> <ul style="list-style-type: none"> <li>(a) That SWTC will promote and encourage people and groups to contact UDC for their litter picking kit and equipment, which is available for use on a free of charge loan basis;</li> <li>(b) That SWTC organises a community litter pick for a date during the Keep Britain Tidy campaign (from 20<sup>th</sup> March to 13<sup>th</sup> April 2020), at Lord Butler site (Green Mile), Anglo-American Playing Fields and Bridge End Gardens;</li> </ul>

	(c) That SWTC informs Saffron Walden Against Climate Change (SWACC) of the environmental opportunities.
A & S 013-20	<p><b>Youth Initiative Working Group</b></p> <p>Committee considered the application as submitted; it was <b>Resolved</b>:</p> <p>To award a grant of £1,100 to the 1<sup>st</sup> Saffron Walden Boys Brigade, payable from the Youth Initiative Fund (balance of funds available £9,911.00)</p>
A & S 014-20	<p><b>Urgent Information Items</b></p> <p>There was no urgent business.</p>
A & S 015-20	<p><b>Date and time of Next Meeting</b></p> <p>Monday 24<sup>th</sup> February 2020, 7.30pm Council Chamber, Town Hall, Saffron Walden</p>
A & S 016-20	<p><b>Confidential Item – Exclusion of Press and Public (Part II meeting)</b></p> <p>It was <b>Resolved</b> that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.</p>
A & S 017-20	<p><b>Current Leases</b></p> <p>Committee considered the report as attached to the agenda. It was <b>Resolved</b>:</p> <p>That the Town Clerk be authorised to speak with 3<sup>rd</sup> parties and the current lease holder regarding the future of a particular asset.</p>

The Chairman closed the meeting at 8.25pm