

ASSET & SERVICES COMMITTEE
SAFFRON WALDEN TOWN COUNCIL

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING held remotely via the online platform “Zoom” and in accordance with the Coronavirus Act, C 7, Part 1 Local Authority Meetings, Section 78. This Act allows members to be present and attend a meeting without being present in the Council Chamber or together in the same place.

Date of meeting: **Tuesday 22nd June 2020** at 7.30pm

Present: Councillors Asker, A Coote, Freeman, Gadd, Light, McLellan, Porch and Roberts

Officers: Lisa Courtney, Town Clerk and Terry Frostick, Operations Manager

A & S 058-20	<p>Election of Committee Chair</p> <p>Cllr Coote nominated Cllr Freeman, seconded by Cllr McLellan. Cllr Freeman accepted the nomination, there being no other nominations, it was unanimously Resolved:</p> <p>To elect Cllr Richard Freeman as Committee Chair for 2020-21 with immediate effect.</p>
A & S 059-20	<p>Election of Deputy Committee Chair</p> <p>Cllr Gadd nominated Cllr A Coote, seconded by Cllr Freeman. Cllr Coote accepted the nomination, there being no other nominations, it was unanimously Resolved:</p> <p>To elect Cllr Arthur Coote as Deputy Committee Chair for 2020-21 with immediate effect</p>
A & S 060-20	<p>Apologies for absence</p> <p>Apologies were received and accepted from Cllr Frost</p>
A & S 061-20	<p>Declarations of Interest</p> <p>Cllrs Asker, A Coote, Freeman and Light declared generic non-pecuniary interests as members of Uttlesford District Council.</p> <p>Cllr Asker declared a non-pecuniary interest in Min Ref A & S 067-20 as her step-father is a Board Member on the Football Club.</p>
A & S 062-20	<p>Minutes of the last meeting of the Assets & Services Committee</p> <p>The minutes of the Assets & Services Committee meeting held on 26th May 2020 were accepted as a true and accurate record and signed by the Chair.</p>
A & S 063-20	<p>Public Speaking Time</p> <p>There were no members of the public present</p>

A & S 064-20	<p>Nat West Bank – 3 Market Place</p> <p>Committee received and noted a verbal update report from Officers regarding discussions to date with Avison Young, acting on behalf of Nat West Bank.</p>
A & S 065-20	<p>Saffron Walden Market</p> <p>Officers updated Committee on the phased return of the market to Market Square. The Operations Manager noted that all food traders have now returned to the market and plans are progressing for the return of other traders, as and when legislation allows for this to happen.</p> <p>The Operations Manager noted that several market traders have applied for the discretionary grant, being administered by UDC and that one of the purposes of this grant was for traders to continue paying their pitch fees in order to ensure continued security of their pitch on the market. Councillors agreed that the Town Council should pursue rent payment from April and May from traders.</p> <p>Cllr Asker noted the role of the Ambassadors and that these had proven useful in supporting pedestrian movement around the market. Cllr Asker encouraged other Councillors to volunteer in this role and to contact the Town Clerk accordingly.</p>
A & S 066-20	<p>SW Retail Plans During Covid-19</p> <p>Officers reported on the road closures in place, to allow safe pedestrian access in and around the town centre.</p>
A & S 067-20	<p>SW Football Club</p> <p>Committee noted the planning application as submitted by the Football Club to UDC.</p>
A & S 068-20	<p>Urgent Information Items</p> <p>The Operations Manager advised travellers from Lord Butler Leisure Centre have vacated the site and have left considerable amount of litter and detritus. It was noted that the Travellers remain at Friends School, on private property at the present time.</p>
A & S 069-20	<p>Date and time of Next Meeting</p> <p>Noted and agreed as being Monday 27th July 2020 at 7.30pm</p>

The Chairman closed the meeting at 8:08pm