

**ASSET & SERVICES COMMITTEE**  
**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the ASSETS & SERVICES COMMITTEE held in the COUNCIL CHAMBER of the TOWN HALL on **Monday 24<sup>th</sup> February 2020** at 7.30pm

**Present:** Councillors Asker (Chair), Freeman, Light, McLellan and Roberts

**Officers:** Lisa Courtney, Town Clerk

**Members of the public:** None present

	In the absence of the Committee Chair, the Deputy Chair, Cllr Asker, took the meeting
A & S 018-20	<b>Apologies for absence</b>  Apologies were received and accepted from Cllrs A Coote, De Vries, Frost, Gadd
A & S 019-20	<b>Declarations of Interest</b>  Cllrs Asker, Freeman and Light declared generic non-pecuniary interests as members of Uttlesford District Council
A & S 020-20	<b>Minutes of the last meeting of the Assets &amp; Services Committee</b>  The minutes of the Assets & Services Committee meeting held on 27 <sup>th</sup> January 2020 were accepted as a true and accurate record and signed by the Chair.
A & S 021-20	<b>Public Speaking Time</b>  There were no questions arising
A & S 022-20	<b>Tourist Information Centre (TIC) – Standing Item</b>  Committee received and noted the report and thanked the TIC staff.  Concerns were expressed regarding the visitation of Chinese visitors to the town given the current outbreak of the Coronavirus. The Town Clerk advised that assurances had been provided from the Cambridge Tourist Information Centre that all members of the delegation derived from the UK and had not been in China in recent weeks or months. Committee noted its continued support for the visitation on the basis of the information provided by the Cambridge Tourist Information Centre.
A & S 023-20	<b>Nat West Bank – 3 Market Place</b>  The Town Clerk provided a verbal update, advising that a termination notice on the lease at 3 Market Place had now been served to SWTC. On advice from the Council's solicitors, the formal acknowledgement of termination has not yet been returned to Nat West as clarification is sought on some matters. The Town Clerk noted that a meeting is being

Signed as a true and accurate record .....

Minutes of Assets & Services Committee 24<sup>th</sup> February 2020

	arranged with the Town Council's solicitors and surveyors to consider opportunities with a view to submitting proposals to a future Committee meeting.
A & S 024-20	<b>Bloor Homes / Ridgeons Site</b>  Committee received and noted the written report and update as presented
A & S 025-20	<b>Lime Avenue / Persimmon</b>  The Town Clerk provided a brief verbal update, noting that the legal transfer of the site continued to be progressed.
A & S 026-20	<b>Town Centre Culvert</b>  The Town Clerk provided a brief verbal update, reporting that proposed changes suggested by SWTC to the Memorandum of Understanding (MOU) had been accepted by Essex County Council and an amended MOU was awaited. The Clerk further reported that works to the trash screen were still anticipated to commence end of February as no advice to the contrary had been received.
A & S 027-20	<b>Urgent Information Items</b>  Cllrs Light and Roberts reported on the meeting held earlier that day with County Councillor John Moran at Audley End Road regarding the speed limits. They reported on a positive on-site meeting and that a full update would be provided to the forthcoming P & RT Committee on 27.02.20
A & S 028-20	<b>Date and time of Next Meeting</b>  Monday 23 <sup>rd</sup> March 2020, 7.30pm Council Chamber, Town Hall, Saffron Walden

The Chairman closed the meeting at 7.50pm