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Agenda

Planning & Road Traffic Committee

To Committee Members: Cllrs Asker, De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 23rd JULY 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection [\(1\)\(d\)](#) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

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Web:

lisa courtney is inviting you to a scheduled Zoom meeting.

Topic: Planning

Time: Jul 23, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89675241718>

Meeting ID: 896 7524 1718

One tap mobile

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Dial by your location

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+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

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+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

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Meeting ID: 896 7524 1718

Find your local number: <https://us02web.zoom.us/j/89675241718>

Meetings and the Public

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL

Website: www.saffronwalden.gov.uk

Recording of meetings

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

17th July 2020

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.

4	<p>Minutes of last meeting</p> <p>Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.</p>
HIGHWAYS	
	No highways items
PLANNING	
5	To Consider and Comment Upon the Following Planning Applications:
A	<p>UTT/20/1526/HHF Single storey flat roof rear extension 5 Clutton Road Saffron Walden CB10 2GQ</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QCJ4P8QNHS500</p>
B	<p>UTT/20/1586/HHF Part two storey part single storey rear extension. 21 Carnation Drive Saffron Walden CB10 2BE</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QCTUZUQN01O00</p>
C	<p>UTT/20/1563/CLP Single storey side extension 39 Landscape View Saffron Walden CB11 4AT</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QCQXHDQNHU00</p>
D	<p>UTT/20/1545/CLP Loft conversion with rear dormer and rooflights 5 Mapletoft Avenue Saffron Walden CB10 2GX</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QCOYKLQNHV800</p>
E	<p>UTT/20/1581/NMA Non material amendment to UTT/20/0891/FUL - Additional railings. Former Police Station East Street Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QCSNMOQN0AT00</p> <p>UTT/20/1532/LB Retention of rear upper garden railing screens (variation of the railings approved under UTT/18/2028/FUL, UTT/18/2029/LB and UTT/20/0266/FUL). Former Police Station East Street Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QCJLK1QNHSN00</p>

F	<p>UTT/20/1668/CLP Removal of wooden slats from cupola and replace with composite boarding Garage Court At Westfields Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QD7BNSQN01O00</p>
G	<p>UTT/20/1666/HHF Erection of single storey extensions The Orchard New Road Saffron Walden Essex CB10 1LP</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QD7BDCQN01O00</p>
H	<p>UTT/20/1644/CLE Changes made to planning approval ref: UTT/0839/12/FUL, substantially completed over 4 years ago 18 Farmadine Grove Saffron Walden CB11 3DR</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QD5022QNI5300</p>
I	<p>UTT/20/1640/HHF Replace flat roof over garage and porch with pitched roof to match adjoining property (no. 22) 24 Peal Road Saffron Walden Essex CB11 3ET</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QD3N0JQN01O00</p>
J	<p>UTT/20/1608/HHF First floor extension, proposed fenestration to rear/side, and internal remodelling. 35 Newport Road Saffron Walden CB11 4BS</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QCWG20QNI0I00</p>
6	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
7	<p>Urgent Information Items</p> <p>Any items to verbally report for information only.</p>
8	<p>Date and time of Next Meeting</p> <p>Thursday 13th August July 2020, by ZOOM at 7.30pm</p>
9	<p>Confidential Item – Exclusion of Press and Public (Part II meeting)</p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of</p>

	Schedule 12A of the Local Government Act 1972.
10	Public Footpaths and open space To consider further provision of public footpaths and open space.