

11 Emson Close
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Agenda

Planning & Road Traffic Committee

To Committee Members: Cllrs Asker, De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 25th JUNE 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection (1)(d) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

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Web:

Topic: Planning and Road Traffic
Time: Jun 25, 2020 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89304903441>

Meeting ID: 893 0490 3441
One tap mobile
+442034815240,,89304903441# United Kingdom
+441314601196,,89304903441# United Kingdom

Meetings and the Public

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

~~Facilities for people with disabilities~~

~~The Council Offices has facilities for wheelchair users, including lifts and toilets.~~

~~Fire/emergency evacuation procedure~~

~~If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.~~

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk
General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL
Website: www.saffronwalden.gov.uk

Recording of meetings

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

19th June 2020

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.
HIGHWAYS	
5	Adaptations to highways rules in Saffron Walden to enable safe return to work and society As of Monday, 15th June, the road closures which are ordinarily in place on market days (Tuesday and Saturdays), will also be in place throughout the rest of the week, excluding Sundays. The road closures will emulate those on market days and will be in force from 07:00 to 18:00 Monday – Saturday. These road closures will support shoppers as they move around town, wait in queues and allow compliance with safe, social distancing. 20mph speed limits will also be introduced in the arterial routes around the town centre, to include the High Street and George Street / Hill Street.
PLANNING	

6	To Consider and Comment Upon the Following Planning Applications:
A	<p>UTT/20/1166/CLP Proposed change of use from restaurant to off-licence/shop 18 George Street Saffron Walden Essex CB10 1EQ</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QAM3N4QN01O00</p>
B	<p>UTT/20/1242/LB Proposed replacement windows. Butlers Farm Butlers Lane Saffron Walden CB10 2ND</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QB2370QN01O00</p>
C	<p>UTT/20/1306/FUL The development is the erection of 2 no metal storage units, on a concrete base. Unit dimensions 1040(d) x 2060(w) x 1340(h)mm. Police Office - The Lodge 56 London Road Saffron Walden Essex CB11 4ED</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBEP7OQNH4Y00</p>
D	<p>UTT/20/1392/HHF Single storey side extension Dewings 45 Newport Road Saffron Walden Essex CB11 4BS</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBTH9AQNHDI00</p>
E	<p>UTT/20/1368/HHF First floor side extension 18 Petlands Little Walden CB10 1XF</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBRBBMQNHBV00</p>
F	<p>Discharge of conditions – Land East of Little Walden Road</p> <p>i) UTT/20/1351/DOC Application to discharge condition 15 (arboricultural impact assessment and method statement) attached to UTT/16/2210/OP (allowed under Appeal APP/C1570/W/17/3168869) Land East Of Little Walden Road Saffron Walden Essex https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBPKVLQNHAP00</p> <p>ii) UTT/20/1350/DOC Application to discharge condition 13 (landscape and ecological management plan) attached to UTT/16/2210/OP (allowed under Appeal APP/C1570/W/17/3168869) Land East Of Little Walden Road Saffron Walden Essex https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBPJGRQNHAM00</p> <p>iii) UTT/20/1349/DOC Application to discharge condition 12 (construction environmental management plan) attached to UTT/16/2210/OP (allowed under Appeal APP/C1570/W/17/3168869) Land East Of Little Walden Road Saffron Walden Essex https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBPI1UQNHAI00</p>
G	<p>UTT/20/1347/HHF Integral garage conversion and associated alterations 14 Little Walden Road Saffron Walden CB10 2DJ</p> <p>https://publicaccess.uttlesford.gov.uk/online-</p>

	applications/applicationDetails.do?activeTab=documents&keyVal=QBPCFRQNHAD00
H	<p>UTT/20/1331/HHF Erection of single storey side extension 10 Byrds Farm Lane Saffron Walden CB10 2DH</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBM84IQNH8W00</p>
I	<p>UTT/20/1317/FUL Installation of an Instrument Room Saffron Walden Petroleum Storage Depot Ashdon Road Saffron Walden CB10 2NF</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QBGEBYQNH5Z00</p>
7	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p> <p>a) Committee to note that the Rapleys is planning to send leaflets out to households in the area of the former Printpak Pulse Packing site, and will launch a public consultation which is open to all residents and businesses, prior to making a formal planning application. The consultation would have been carried out in the Town Hall; this is not possible due to current restrictions. Instead it will be online. It is understood that the promoters will be doing their own advertising, although SWTC has offered to share details as they become available.</p>
8	<p>Urgent Information Items</p> <p>Any items to verbally report for information only.</p>
9	<p>Date and time of Next Meeting</p> <p>Thursday 6th July 2020, by ZOOM at 7.30pm</p>