

11 Emson Close
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Agenda

Planning & Road Traffic Committee

To Committee Members: Cllrs Asker, De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND ROAD TRAFFIC COMMITTEE of SAFFRON WALDEN to be held via the video conferencing service ZOOM on **THURSDAY, 27th AUGUST 2020** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from Act reads: *“The provision which may be made by virtue of subsection [\(1\)\(d\)](#) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”*

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Web:

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<https://us02web.zoom.us/j/82440058216>

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Meetings and the Public

During the period of meetings being conducted remotely and in compliance with the Coronavirus Act 2020, members of the public will still be able to access and participate (during public speaking time) in Town Council meetings.

Town Council meetings will be hosted on the Zoom Platform. Details enabling members of the public to view the meeting and ask questions (under the public speaking time) will be given for each meeting in the introduction as above (see Zoom link on page 1 of this agenda for details)

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of

the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

The Council Offices has facilities for wheelchair users, including lifts and toilets.

Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, 11 Emson Close, Saffron Walden, CB10 1HL

Website: www.saffronwalden.gov.uk

Recording of meetings

Whilst meetings are being conducted under the Coronavirus Act 2020, meetings will not be recorded.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

21st August 2020

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting

	Committee to approve the minutes of the previous Planning and Road Traffic Committee meeting.
HIGHWAYS	
5	<p>Surfaces around trees on High Street</p> <p>Committee to consider the potential for different surfacing solutions around the trees on the High Street and to resolve to formulate a request for a specific solution from ECC.</p> <p>Amongst many publications on the topic available online, Committee is recommended to read the very comprehensive London Tree Officers Association guidance ‘Surface Materials Around Trees in Hard Landscapes’ – May 2017 – which is freely available online here: https://www.ltoa.org.uk/resources/surface-materials-around-trees and which provides a full assessment of the merits and drawbacks of the different surfaces available.</p>
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	<p>UTT/20/2049/NMA Non material amendment to UTT/18/2366/FUL - Feature anthracite grey cladding band added to the left hand side of the front entrance canopy. Cladding to the rear and sides of the lift core to the roof changed from profiled cladding to flat metal cladding as per the original approval. External light relocated from the Thaxted Road elevation to the rear elevation due to a clash with the signage Site At Thaxted Road Former Civic Amenity And Granite Site Thaxted Road Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QF1MAZQN02700</p>
B	<p>UTT/20/2007/FUL Demolition of existing buildings and erection of a discount foodstore, a 70 bed care home and 49 no. retirement living apartments with access, car parking, landscaping and associated works. Land South Of Radwinter Road (former Printpack Site) Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEUS2ZQNJ6300</p> <p>A non-exhaustive list of items for consideration includes:</p> <ul style="list-style-type: none"> • Parking (less than Essex Parking Standards) • Potential for opening the planned connecting road through Shire Hill Ind Estate from Linden Homes development which would reduce the number of HGVs on Radwinter Road (indeed would facilitate a ban) • To consider the implications of likely loss of street parking on Radwinter Road • To consider the implications of the sole entry point to the site being on Radwinter Road (no footpath proposed through Shire Hill) • To consider the implications of the loss of trees with TPOs at the front of the site to enable the store to be visible from the highway, and knock-on impacts on the Cemetery (Conservation Area) • Proposed use of site <p>Committee to consider these and any other related matters and to instruct officers to</p>

	respond accordingly.
C	<p>UTT/20/2005/HHF Proposed single storey side extension, insertion of new glazed doors to rear and side elevation, insertion of new stair window and velux rooflight Goodwood Seven Devils Lane Saffron Walden CB11 4BB</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QEUMECQNJ5V00</p>
7	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
8	<p>Urgent Information Items</p> <p>Any items to verbally report for information only.</p>
9	<p>Date and time of Next Meeting</p> <p>Thursday 10th September 2020, by ZOOM at 7.30pm</p>