

**ASSET & SERVICES COMMITTEE**  
**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING in the Town Hall, Saffron Walden.

Date of meeting: 20<sup>th</sup> December at 7.30pm

**Present:** Councillors de Vries, Freeman (Chair), Light, McLellan, Porch and Roberts

**Officers:** Lisa Courtney, Town Clerk and Terry Frostick, Operations Manager

**Public:** Mr Matt Clare, Chair of Saffron Walden Community Football Club

A & S 120-21	<p><b>Apologies for absence</b></p> <p>Apologies were received and accepted from Cllrs Asker, Coote and Frost</p>
A & S 121-21	<p><b>Declarations of Interest</b></p> <p>Cllrs de Vries, Freeman and Light declared non-pecuniary interests as District Councillors for Uttlesford District Council (UDC).</p> <p>Cllr Freeman declared a further non-pecuniary interest in Min Ref A &amp; S 124-21 as a Member of UDC's Planning Committee, with Cllrs de Vries and Light declaring similar interests as substitute Members of the UDC Planning Committee.</p>
A & S 122-21	<p><b>Minutes of the last meeting of the Assets &amp; Services Committee (November)</b></p> <p>The minutes of the last Assets &amp; Services Committee meeting were accepted as a true and accurate record and signed by the Chair.</p>
A & S 123-21	<p><b>Public Speaking Time</b></p> <p>There were no questions or matters arising from the public</p>
A & S 124-21	<p><b>Saffron Walden Town Football Club – Proposed Works</b></p> <p>Mr Clare presented to committee the proposed plans for the Club at Catons Lane, requesting initial indicative support from SWTC. He is awaiting advice from UDC as to whether he can amend his current application or if a revised planning application is needed.</p> <p>He noted that four electric vehicle charging points will also be included and the cost of the works will approximately be £500,000. It was <b>Resolved:</b></p> <p>To support the proposals as presented</p>

	Mr Clare also informed Committee that in 2022 it will be 150 years since the football club was formed – so he hopes the works will be completed in 2022 which would be fitting tribute to the history of the club.
A & S 125-21	<p><b>Update on Lime Avenue, transfer from Persimmon Homes</b></p> <p>Committee noted the updated provided within the agenda. Cllrs discussed the option of SWTC completing the remedial work and recharging Persimmon but noted there was no obligation on Persimmon to reimburse the Town Council for any works carried out. The Clerk noted that the most worrying outstanding obligation relates to the works carried out circa 2013/14 by Persimmon to land at the edge of the field, running parallel to some houses in Little Walden Road. Persimmon must provide SWTC with an indemnity against these works to offset against any future works which may be required. It was further noted that the deed of easement for a one of the residential properties was still awaited and likely another property would now require this same undertaking.</p> <p>It was noted that SWTC remains incredibly frustrated at the time taken by Persimmon Homes to remedy what are fundamentally simple issues and matters which all agreed were outstanding at the beginning of the year. The Clerk noted that the list of outstanding obligations which formed part of the Agreement for Lease (signed by SWTC in January 2021) remains open with more obligations (for Persimmon) being added to it. Whilst one of the primary issues has now been resolved (provision of temporary changing facilities) other items remain long overdue for completion. It was <b>Resolved:</b></p> <p>To write further to non-Executive Directors and the UK Olympic Committee to inform them of Persimmon’s failure to fulfil their obligations, resulting in a delay in the transfer of land to the Town Council; this in anticipation that they may bring pressure to bear on Persimmon Homes.</p>
A & S 126-21	<p><b>Town Centre Consultation</b></p> <p>Committee noted the update provided within the agenda.</p>
A & S 127-21	<p><b>Letter of thanks</b></p> <p>Committee noted the update provided within the agenda.</p>
A & S 128-21	<p><b>Concession to Trade on the Common Policy</b></p> <p>Committee noted the drafted policy and it was noted it would be effective across all SWTC owned public open space.</p> <p>It was resolved that the policy should be adopted as presented as an interim document and be reviewed in 12 months’ time with a report on progress, it was further agreed that the policy should restrict concessions to three “pitches” at any one time.</p>
A & S 129-21	<p><b>Communities Initiatives Fund Application (CIF) – Essex County Council (ECC)</b></p> <p>Committee noted the update provided within the agenda.</p>

A & S 130-21	<b>Community Grants</b>  Committee noted the update provided within the agenda and noted it was good to see that this is happening.
A & S 131-21	<b>Christmas 2021 Events and Activities</b>  Committee noted the update provided within the agenda and thanked staff for their enormous efforts in delivering all of the Christmas events and activities.
A & S 132-21	<b>Date and time of Next Meeting</b>  Noted and agreed as being 24 <sup>th</sup> January 2022 at 7.30pm in the Town Hall

The Chairman closed the meeting at 8.40 pm