



Safeguarding Children Policy General Statement of Policy

This document is the safeguarding children policy for Volunteer Uttlesford operating at:

C/O Uttlesford District Council Offices
London Road
Saffron Walden
Essex
CB11 4ER

Volunteer Uttlesford supports the ethos that every child and young person is entitled to be in a safe environment and has the right to protection from abuse which includes – physical abuse; emotional abuse; sexual abuse and neglect, (but such actions are not the only circumstances in which concern would arise).

Whilst Volunteer Uttlesford does not have any direct services that involve children and young people, some strategic and support work may relate to, or involve visiting the activities of organisations whose work is with children and young people. Volunteer Uttlesford has put this policy in place to demonstrate its commitment to safeguarding children and young people, and also to provide management guidance to protect staff and volunteers from allegations of abuse.

Staff and volunteers will be made aware that this policy exists and encouraged to recognise the particular confidentiality issues which may arise when working with children and young people.

Overall and final responsibility is vested in:

Name: The Manager

Part 1 – Scope & Procedures

- Permission must be obtained from a parent or guardian before publicity material which identifies children, young people and adults at risk is used by Volunteer Uttlesford.
- Staff and volunteers will wear clear identification and avoid unsupervised contact with children and young people when visiting other organisation.
- When visiting organisations whose work is with children and young people, staff and volunteers will, wherever possible, comply with that organisation's policy and

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practice. Volunteer Uttlesford staff and volunteers must not work alone or unsupervised with children and young people.

- Staff and volunteers who encounter any situation which causes them to suspect that abuse may be happening, or who witness abuse or potential abuse, must report this to the Volunteer Uttlesford Manager, who will report the matter to the appropriate authority.
- Any allegation of abuse made against a staff member or volunteer must be reported immediately to the Manager, who will take appropriate action.
- A record will be kept of any specific issues.

Part 2 – Service Delivery

When working with organisations involved with children and young people, Volunteer Uttlesford will highlight that appropriate policies and procedures should be put in place to safeguard children and young people. Volunteer Uttlesford acknowledges that policy development not only safeguards the child or the young person, but also protects staff, volunteers and other representatives from allegations of abuse.

Groups will be signposted to available resources and expertise. This work will not include the policing of child protection, consideration of the appropriateness of such policies, or investigation of allegations.

All reference to child(ren) includes young people up to the age of 19 years and adults at risk where applicable.

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