

## **SAFFRON WALDEN TOWN COUNCIL**

### **Minutes of Full Council Meeting**

**Date of meeting:** Monday 6<sup>th</sup> December 2021 at 7.30pm

**Present Councillors:** Cllrs Asker, de Vries, Eke, Freeman, Frost, Hawke-Smith, Light, McLellan, Milward, Porch (Chair), Roberts and Toy

**Officers:** Lisa Courtney (Town Clerk), Colette Kerr (Events Officer)

**Public:** None present

FC 308-21	<b>Apologies for absence</b>  Apologies were received and accepted from Cllrs Coote, Fairhurst, Gadd, Gregory.  Cllr Eke was welcomed back and Colette Kerr was introduced to Council who has started in the new events and activities post.
FC 309-21	<b>Declarations of Interest</b>  Cllrs Asker, de Vries, Eke, Freeman and Light declared generic non-pecuniary interests as District Councillors for Uttlesford District Council (UDC).
FC 310-21	<b>Public Speaking Time</b>  There were no questions arising.
FC 311-21	<b>Essex County Councillor Update</b>  Cllr Gadd provided a written update in his absence; this is agenda report item 4, which was noted by Council.
FC 312-21	<b>Mayor's Communications</b>  The Mayor provided a written report which was noted by Council. A suggestion was made to the Mayor that he contacted both Waitrose and Tesco who provide tokens at the checkout for the community to vote for a charity who will receive a donation, and this could be a fund raising option for the Mayor's charities.
FC 313-21	<b>To verify the Minutes of the Town Council meetings</b>  The November Full Council minutes were accepted as a true and accurate record of the meetings and signed by the Mayor.
FC 314-21	<b>To receive the Minutes of the Previous Meetings</b>  Council received and noted the minutes from the following Committee meetings:

Signed as a true and accurate record .....

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	<ul style="list-style-type: none"> <li>• Planning and Transport 11<sup>th</sup> November (approved minutes)</li> <li>• Planning and Transport 25<sup>th</sup> November 2021 (draft minutes)</li> <li>• Finance and Establishment 15<sup>th</sup> November 2021 (draft minutes)</li> <li>• Assets and Services 22<sup>nd</sup> November 2021 (draft minutes)</li> </ul>
FC 315-21	<p><b>Events and Activities Officer</b></p> <p>Colette Kerr has started in post and introduced herself to Council and explained that she will be looking in the new year at the youth provisions available in the Town. She will also be looking at running a survey at schools and seeing what external funding streams available.</p>
FC 316-21	<p><b>Annual Governance and Accountability Return (AGAR)</b></p> <p>Council noted the report provided.</p>
FC 317-21	<p><b>Community Governance Review (CGR)</b></p> <p>Council noted the report provided. Regarding the increase in Councillors from 16 to 18, it was suggested and agreed to split the councillors into: 5 Audley Ward, 5 Castle Ward and 8 Shire Ward and this request be made to UDC (this as opposed to the proposed split from UDC of 4 Audley Ward, 5 Castle and Little Walden Ward and 9 Shire Hill Ward.</p> <p>The extension of the parish boundary remains subject to the planning application being approved and it was noted that any extension would need to be discussed and agreed in a mutually co-operative and beneficial discussion with Seward End Parish Council.</p>
FC 318-21	<p><b>ECC Library Review Consultation</b></p> <p>Council noted the consultation and agreed that they object to any closures or reduced services and that they stand by their previous comments made in the last consultation carried out by ECC.</p>
FC 319-21	<p><b>Reports from other Meetings</b></p> <p>No meetings reported.</p>
FC 320-21	<p><b>Additional Forthcoming Meetings</b></p> <p>No meetings reported.</p>
FC 321-21	<p><b>Urgent Items</b></p> <p>No matters raised.</p>
FC 322-21	<p><b>Date and time of Next meeting(s)</b></p> <p>The Mayor reminded all that the next meeting is scheduled for 10 January 2022 in The Garden Rooms at 7.30pm.</p>

The Mayor closed the meeting at 8pm.

Signed as a true and accurate record .....

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