

**PLANNING & ROAD TRAFFIC COMMITTEE****SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the PLANNING & ROAD TRAFFIC COMMITTEE held in the Town Hall on  
**THURSDAY 13<sup>th</sup> May 2021 at 7.30pm**

**Councillors:** De Vries, Freeman, Hawke-Smith, McLellan, Porch (Chair), and Roberts

**Officers:** Chloë Fiddy

**Members of the public:** None

	<p><b>Election of Committee Chair</b></p> <p>Cllr Porch thanked the members of the committee and the officer for their support over the previous year.</p> <p>He requested nominations for a new Chair. Cllr Roberts nominated Cllr McLellan and this was seconded by Cllr Hawke-Smith. There were no alternative nominations and Cllr McLellan was duly elected as Chair.</p>
	<p><b>Election of Deputy Chair</b></p> <p>Cllr McLellan requested nominations for a new Deputy Chair. Cllr Roberts nominated Cllr Hawke-Smith. There were no alternative nominations and Cllr Hawke-Smith was duly elected as Deputy Chair.</p>
P&T ref	<p><b>Apologies for absence</b></p> <p>Apologies were received and accepted from Cllr Gadd.</p>
P&T ref	<p><b>Declarations of Interest</b></p> <p>Cllrs De Vries and Freeman declared a generic non-pecuniary interest as a member of Uttlesford District Council.</p> <p>Cllr De Vries declared a pecuniary interest in item 8Q. All other committee members declared a non-pecuniary interest as the applicant is known to them.</p>
P&T ref	<p><b>Minutes of Previous Meeting</b></p> <p>The minutes of the previous meeting were approved.</p>
P&T ref	<p><b>Public speaking time</b></p> <p>There were no public speakers.</p>
<b>HIGHWAYS</b>	

Signed as a true and accurate record .....

Minutes of the Planning & Road Traffic Committee DATE 2021

P&T ref	<p><b>Highway Matters</b></p> <p>Committee noted the Traffic Regulation Orders relating to works taking place:</p> <p>Temporary Traffic Regulation Order of Debden Road, Pleasant Valley, Landscape View from 10th August 2021 for 12 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes Machine Surfacing.</p> <p>Temporary Traffic Regulation Order of Audley Road, Saffron Walden due to commence on 30th July 2021 for 12 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes Machine Surfacing.</p>
<b>PLANNING APPLICATIONS</b>	
P&T ref	<b>Committee considered and commented upon the following Planning Applications:</b>
A	<p>UTT/21/1360/HHF Proposed single storey annexe - Rook Hall, Little Walden Road</p> <p>no objections</p>
B	<p>UTT/21/1353/HHF S73A Retrospective application for the demolition of existing entrance porch, conservatory and shower room. Construction of part two storey gable extension and part one storey rear kitchen extension - 1 Mead Cottages, Little Walden Road</p> <p>no objections</p>
C	<p>UTT/21/1356/HHF Proposed two-storey side extension and single storey rear extension - 49 Victoria Avenue, Saffron Walden</p> <p>no objections</p>
D	<p>UTT/21/0457/HHF Demolition of existing flat roof porch, entrance door, WC window and adjacent wall, and part removal of landscape close boarded fencing. Addition of new lean-to entrance canopy and creation of new entrance door with sidelights. Erection of two storey side extension and creation of new garden access and associated hard landscaping -1 Farmadine Grove, Saffron Walden, CB11 3DR</p> <p>Committee has considered this application previously</p>
E	<p>UTT/21/1336/HHF Extension to first floor of an existing bungalow -18 Farmadine Grove, Saffron Walden</p> <p>Resolved to support neighbours' objections</p>
F	<p>UTT/21/1339/AV Display 2no. non-illuminated fascia signs to the front and rear of building – 44 High Street, Saffron Walden</p>

	no objections
G	<p>UTT/21/1329/HHF :Demolition of conservatory.Conversion of existing garage into habitable accommodation including first floor extension above garage and rear single storey extension (alternative scheme to that approved under planning permission UTT/20/1723/HHF) - 29 Linton Close, Saffron Walden</p> <p>no objections</p>
H	<p>UTT/21/1323/HHF Proposed single storey rear extension retaining existing balcony area at first floor level – 15 Braybrooke Gardens, Saffron Walden</p> <p>no objections</p>
I	<p>UTT/21/1256/HHF Erection of single storey rear infill extension,reconfiguration of roofs - 3 Gibson Gardens, Saffron Walden</p> <p>no objections</p>
J	<p>UTT/21/1303/LB New disabled access and internal alterations -1 Audley End Village, Audley End Road</p> <p>no objections</p>
K	<p>UTT/21/1298/HHF Two storey rear extension and garage conversion - 92 Cromwell Road,</p> <p>no objections</p>
L	<p>UTT/21/1292/FUL Change of use application from B1 Office to Sui-generis (beautician) - 1 Market Street, Saffron Walden</p> <p>no objections</p>
M	<p>UTT/21/0834/LB Proposed sub-division of retail shop and part change of use to form restaurant (E(b)use class) and installation of extractor flue at the rear, alterations to front elevation and shopfront to have new entrance door - 47-49 High Street, Saffron Walden</p> <p>as below</p>
N	<p>UTT/21/0833/FUL Proposed sub-division of retail shop and part change of use to form restaurant (E(b) useclass) and installation of extractor flue at the rear, alterations to front elevation and shop front to have new entrance door - 47-49 High Street, Saffron Walden</p> <p>Resolved to object on grounds of insufficient parking</p>

O	UTT/21/1340/HHF Single storey rear extension - 14 Harvey Way, Saffron Walden  no objections
P	UTT/21/1413/HHF Demolition of existing bay window and entrance canopy and erection of single storey entrance extension - 5 Greenways, Saffron Walden  no objections
Q	UTT/21/1291/HHF Section 73A Retrospective application for the erection of a timber framed gazebo on top of existing decking - 35 Winstanley Road, Saffron Walden  Resolved to support the objections raised by neighbours
R	UTT/21/1404/FUL Proposed driving range structure, and demolition of existing ball dispensing Shed - Saffron Walden Golf Club, Windmill Hill  no objections
S	UTT/21/1417/HHF Single storey rear extension and single storey side extension incorporating new front entrance lobby - 38 Lambert Cross, Saffron Walden  No comment made
T	UTT/21/1285/HHF Proposed erection of single storey front extension -41Winstanley Road, Saffron Walden  no objections
U	UTT/21/1472/HHF New doors and windows, 2 no. rear facing dormers and 3 no. front facing dormers, alterations to roof on south, east and north elevations. Reconfiguration of internal layout - 4 Pleasant Valley, Saffron Walden  No objections provided advice supplied in pre-application is followed
V	UTT/21/1519/HHF Proposed two-storey side extension - 39StJohn's Close, Saffron Walden  no objections
P&T ref	<b>Update on ongoing significant applications</b>

	Cllr Porch provided an update on significant application, notably that SWTC has employed a consultant to review the scoping application for the application in Swards End.
P&T ref	<b>Urgent Information Items</b>  There were none.
P&T ref	<b>Date and time of Next Meeting</b>  Thursday DATE 2021, by ZOOM at 7.30pm

The Chairman closed the meeting at 9.00pm