

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: De Vries, Freeman, Gadd, Hawke-Smith, McLellan, Porch, and Roberts (1x vacancy for determination at the June Full Council meeting)

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden on **THURSDAY, 10th JUNE 2021** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

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Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

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Lisa Courtney, Town Clerk

4th June 2021

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or Press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Transport Committee meeting.
HIGHWAYS	
5	Standing item: Committee to receive an update on any highways matters as arising.

PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	<p>UTT/21/1744/HHF Proposed demolition of existing garage and erection of two storey side extension and part two storey, part single storey rear extension - 21 Hollyhock Road, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QTLY4OQN01O00</p>
B	<p>UTT/21/1734/HHF Proposed part single, part two storey front extension -2 Sheds Lane, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QTHW1TQNK9N00</p>
C	<p>UTT/21/1775/FUL Application to vary condition 3 (operational hours) of UTT/21/0521/FUL - 6 Dawson Close, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QTP74UQN01O00</p>
D	<p>UTT/21/1772/HHF Proposed two storey extension with internal remodelling works following removal of the existing pitched roof, existing rear extension and front porch. Existing structure, new walls and roof are to be clad in tiles - 24 Pleasant Valley, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QTO6QYQNKE000</p>
E	<p>UTT/21/1534/HHF New bay window to front elevation, existing patio doors replaced with sliding doors and new window on rear elevation - 1 Strachey Close, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QSMN6TQNJQS00</p>
F	<p>UTT/21/1818/HHF Demolition of existing single storey extension, two storey side and rear extension and part single storey rear extension - 63 West Road, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QTTMJMQNKHM00</p>
G	<p>UTT/21/1808/HHF Proposed replacement single storey rear extension. Internal alterations, landscaping works. Alterations to existing outbuilding. Conversion of garage to studio workshop - Salmons Cottage, 1A Castle Street</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QTT02EQNKGL00</p>

H	UTT/21/1809/LB Proposed replacement single storey rear extension, Internal alterations. Landscaping works, alterations to existing outbuilding. Conversion of garage to studio Workshop - Salmons Cottage, 1A Castle Street
I	UTT/21/1830/HHF Proposed first floor rear extension - 35 Mill Lane, Saffron Walden https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QU0T9FQN01O00
J	UTT/21/1523/FUL Internal refurbishment and first floor extension to the BA (Breathing Apparatus) Training Chamber and link to adjacent Drill Tower to provide improved training facilities for ECF&R - Fire Station, 1 Hill Street https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QSL800QNJPT00
K	UTT/21/1807/HHF Removal of brick lean-to. Addition of two bedrooms. Conversion of garage into living space - 13 Loompits Way, Saffron Walden https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QTT01WQNKGI00
L	UTT/21/1353/HHF S73A Retrospective application for the demolition of entrance porch and conservatory. Proposed demolition of shower room. Proposed construction of part two storey gable extension and part one storey rear kitchen extension - 1 Mead Cottages, Little Walden Road, Saffron Walden. The above-mentioned application has been amended. https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRURA9QN01O00
M	UTT/21/1844/HHF Single storey rear extension and part conversion of garage - 1 Bartletts, Abbey Lane https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QU2J9XQNKM900
7	Update on ongoing significant applications Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
8	UDC Consultation on Tables and Chairs Licensing To consider a response to the consultation from UDC, as attached. Comments to the side are made by SWTC Officers as a proposed response, Closing date for responses is 30.06.21
9	Urgent Information Items - Any items to verbally report for information only.
10	Date and time of Next Meeting - Thursday, 24th June 2021 at 7.30pm