

Town Hall  
Market Street  
Saffron Walden  
CB10 1HZ



## Agenda

### Planning & Transport Committee

**To Committee Members:** de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in Jubilee Gardens, Garden Rooms, Saffron Walden on THURSDAY, 11<sup>th</sup> November 2021 commencing at 7.30pm to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

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### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk). For background papers in relation to this meeting please contact [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk) or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: [townclerk@saffronwalden.gov.uk](mailto:townclerk@saffronwalden.gov.uk). If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

### **Facilities for people with disabilities**

The Council Offices has facilities for wheelchair users, including lifts and toilets.

### **Fire/emergency evacuation procedure**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

### **For information about this meeting please contact the Town Council:**

Telephone: 01799 516501 / Email: [enquiries@saffronwalden.gov.uk](mailto:enquiries@saffronwalden.gov.uk)

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: [www.saffronwalden.gov.uk](http://www.saffronwalden.gov.uk)

### **Recording of meetings**

Meetings will be recorded where possible and practicable to do so.

### **General Data Protection Regulations (GDPR) 2018:**

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



**Lisa Courtney, Town Clerk**

**5<sup>th</sup> November 2021**

1	<b>Apologies for absence</b>  To receive apologies and consider requests for approved absence
2	<b>To receive any Declarations of Interest</b>  Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public Speaking Time</b>  For the public or press to ask questions of the Council on matters relating to the agenda.
4	<b>Minutes of last meeting</b>  Committee to approve the minutes of the previous Planning and Transport Committee meeting.

<b>HIGHWAYS</b>	
5	<p>Standing item: Committee to receive an update on any highways matters as arising.</p> <p><b>Pedestrian LHP Application</b></p> <p>Committee are asked to consider whether an LHP application should be submitted for the installation of a pedestrian crossings at the following areas:</p> <ul style="list-style-type: none"> <li>a) Ashdon Road / Chaters Hill</li> <li>b) Ross Close, KSJS School</li> </ul> <p><b>Update – Audley End Road Speed Limit</b></p> <p>Essex Highways have confirmed that the speed limit has been reduced along Audley End Road as requested by the Town Council.</p>
<b>PLANNING</b>	
6	<b>To Consider and Comment Upon the Following Planning Applications:</b>
A	<p>UTT/21/3232/HHF   Demolition of single storey extension, two storey side and rear extension and part single storey rear extension (variation to scheme approved under UTT/21/1818/HHF).   63 West Road Saffron Walden CB11 3DX</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1QX5NQN9E00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1QX5NQN9E00&amp;activeTab=summary</a></p>
B	<p>UTT/21/3217/CLP   Convert garage into office space. install internal stud partition and insulation   24 Strachey Close Saffron Walden Essex CB10 2GN</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1P6YQQN01O00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1P6YQQN01O00&amp;activeTab=summary</a></p>
C	<p>UTT/21/3211/FUL   Construction of 1 no. bungalow   Land Rear Of 50 Old Mill Road Saffron Walden Essex</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1MZGFQNH7700&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1MZGFQNH7700&amp;activeTab=summary</a></p>
D	<p>UTT/21/3190/DOC   Application to discharge condition 3 (materials) and 4 (boundary treatment) attached to UTT/21/1936/FUL.   Barn At Sadlers Farm Little Walden Road Saffron Walden CB10 1XB</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1DZVVQNH2U00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1DZVVQNH2U00&amp;activeTab=summary</a></p>
E	<p>UTT/21/3191/HHF   Proposed two storey front extension and single storey rear extension.   32 Borough Lane Saffron Walden CB11 4AG</p> <p><a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1FGLPQNH3B00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1FGLPQNH3B00&amp;activeTab=summary</a></p>
F	<p>UTT/21/3253/DOV   Request for deed of variation to Section 106 Agreement dated 4 December 2017 made between (1) Uttlesford District Council (2) Persimmon Homes Limited (3) The Right Honourable Perina Lady Braybrooke (4) The Honourable Amanda Mary Muriel Murray and (5) Old Road Securities PLC as varied by a Deed of Variation dated 10</p>

	December 2018 made between (1) Uttlesford District Council (2) Persimmon Homes Limited and (3) Sage Housing Limited.   Land To The West Of Lime Avenue Saffron Walden Essex <a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=R1XQ5AQN01000">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=R1XQ5AQN01000</a>
G	UTT/21/3261/LB   Demolition of existing rear addition and erection of new single storey addition incorporating 2 no. WC cubicles   13 Market Hill Saffron Walden CB10 1HQ  <a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1YBX6QNHDF00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1YBX6QNHDF00&amp;activeTab=summary</a>
H	UTT/21/3260/FUL   Demolition of existing rear addition and erection of new single storey addition incorporating 2 no. WC cubicles   13 Market Hill Saffron Walden CB10 1HQ  <a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1YBX4QNHDE00&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1YBX4QNHDE00&amp;activeTab=summary</a>
I	UTT/21/3245/HHF   Single storey rear extension with part pitched part flat roof. Removal of roof, back and side wall of existing kitchen.   20 West Road Saffron Walden CB11 3DS  <a href="https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1WFR3QNHHC100&amp;activeTab=summary">https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1WFR3QNHHC100&amp;activeTab=summary</a>
7	<b>Local Plan Timetable</b>  Uttlesford have provided a revised timetable regarding the Local Plan, a copy is attached for information.
8	<b>Uttlesford Local Plan: Technical consultation on initial site assessments</b>  Uttlesford have invited Parish and Town Councils to make comments on their initial assessments of sites potentially available for development.  Committee are asked to see the attached report and make comment.
9	<b>Update on ongoing significant applications</b>  Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.
10	<b>Urgent Information Items</b>  Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.
11	<b>Date and time of Next Meeting</b>  Thursday 25 <sup>th</sup> November, 7.30PM, Saffron Walden Town Hall