

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden on **THURSDAY, 14th OCTOBER 2021** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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Lisa Courtney, Town Clerk

8th October 2021

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Transport Committee meeting

HIGHWAYS	
5	Standing item: Committee to receive an update on any highways matters as arising.
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	<p>UTT/21/2769/LB Replacement of roof tiles on a like-for-like basis 2 Little Walden Road Saffron Walden Essex CB10 2DJ</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QZ0FJFQN01O00&activeTab=summary</p>
B	<p>UTT/21/2910/NMA Non-Material Amendment to UTT/18/0824/OP - Confirmation that compliance with Condition 10 is not required in relation to car park width, where this cannot be physically accommodated in the approved development Land East Of Thaxted Road Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QZS7JSQN02700&activeTab=summary</p>
C	<p>UTT/21/2823/AV (AV=Advertisement) 13 no. Lamp post banners. Common Hill, High Street, Little Walden Road, Park Lane, Radwinter Road, Thaxted Road & Windmill Hill Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QZ7WUIQN01O00&activeTab=summary</p>
D	<p>UTT/21/2916/HHF Erection of two storey side extension 4 Ross Close Saffron Walden Essex CB11 4AY</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QZTX13QN0FT00&activeTab=summary</p>
E	<p>UTT/21/2918/HHF Proposed single storey rear extension, utilising garage space with internal alterations for additional kitchen, dining, lounge, w/c, utility, storage and home office space. 12 Clutton Road Saffron Walden CB10 2GQ</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QZTZ68QNG7B00&activeTab=summary</p>
F	<p>UTT/21/2893/FUL Proposed agricultural access Shortgrove Newport Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QZL0YSQNG2U00&activeTab=summary</p>
G	<p>UTT/21/2992/OP Outline application with all matters reserved for the demolition of existing outbuilding and erection of a two-bedroom single storey/chalet style detached dwelling Land South Of Little Meadow Little Walden Road Saffron Walden CB10 1UZ</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R09AO6QNGFV00&activeTab=summary</p>
H	<p>UTT/21/2967/NMA Non material Amendment to UTT/18/3399/FUL - Insertion of a condition to list approved plan numbers The Dairy House 131 Thaxted Road Saffron Walden Essex CB11 3BJ</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R06UJRQN01O00&activeTab=summary</p>

I	<p>UTT/21/2959/HHF Second storey side and rear extension and ground floor rear extensions. 62 Rowntree Way Saffron Walden Essex CB11 4DL</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R053ZTQN01O00&activeTab=summary</p>
J	<p>UTT/21/2957/DOC Application to discharge condition 9 (materials) attached to UTT/18/2820/FUL. Land At Thaxted Road Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R051THQNGD700&activeTab=summary</p>
K	<p>UTT/21/2958/HHF Erection of single storey side extension 7 Andrews Close Saffron Walden CB11 3JP</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R051UNQN01O00&activeTab=summary</p>
L	<p>UTT/21/2993/HHF Demolition of existing flat roof garage and erection of new garage with hipped roof 20 Dawson Close Saffron Walden Essex CB10 2AR</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/weeklyListResults.do?action=firstPage</p>
M	<p>UTT/21/2954/LB Conversion of telephone kiosk to defibrillator kiosk Audley End Village Audley End Road Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R051BEQN01O00&activeTab=summary</p>
7	<p>Ashdon Parish Council</p> <p>A) Neighbourhood Plan – Pre-Submission Consultation</p> <p>SWTC have received the below invitation to comment on the upcoming Neighbourhood plan for Ashdon Parish Council, consultation closes 31 October.</p> <p><i>As part of the requirements of the Localism Act 2011 and Regulation 14 of the Neighbourhood Planning (General) Regulations 2015 (as amended), Ashdon Parish Council is undertaking a Pre-Submission Consultation on the Draft Ashdon Neighbourhood Plan. Uttlesford District Council has provided your details as a body/individual we are required to consult and your views on the Draft Neighbourhood Plan would be welcomed.</i></p> <p><i>The Parish Council is taking this opportunity to consult on the Ashdon Design Code and you might want to comment on this as well.</i></p> <p>B) Design Guide – Consultation</p> <p>Per the above Ashdon Parish Council are running a second consultation alongside their neighbourhood plan regarding the Ashdon Design Guide.</p> <p>Attached is a SWTC report, Ashdon’s draft neighbourhood plan and Design Guide. Their supporting documents can be found here – www.ashdonplan.co.uk/</p>

8	<p>Uttlesford 5 Year Housing Land Supply</p> <p>In a recent call to Town and Parish councillors, UDC have asked us to put forward any sites to consider for development. The lack of a 5-year housing supply means that it is difficult to turn down any speculative applications. If we can put forward any sites that we feel would be acceptable to us, it will at least help to prevent unacceptable sites being developed on. The sites could be those put forward as part of the local plan call for sites, or ones that haven't been part of that.</p> <p>The attached report has been prepared to explain this further.</p>
9	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p> <p>UTT/17/2832/OP Outline application (with all matters reserved except access) for up to 100 dwellings, including affordable accommodation, in addition to the provision of land to facilitate an extension to the approved primary school (Planning Application Ref: UTT/13/3467/OP), and associated open space, drainage, landscaping, access and parking. Land North Of Shire Hill Farm Shire Hill Saffron Walden Essex</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OX9AQUQNKZ700</p> <p>Bidwells is acting on behalf of Redrow Homes Ltd in respect of the above development and they are conducting a comprehensive consultation exercise to discuss the application for reserved matters and discharge of conditions. A representative will be in attendance to discuss the scheme with a brief presentation.</p>
10	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
11	<p>Date and time of Next Meeting</p> <p>Thursday 28th October, 7.30PM, Saffron Walden Town Hall</p>