

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden on **THURSDAY, 23rd SEPTEMBER 2021** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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Lisa Courtney, Town Clerk

23rd September 2021

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Transport Committee meeting.

HIGHWAYS	
5	<p>Standing item: Committee to receive an update on any highways matters as arising.</p> <p>LHP Schemes</p> <p>In order to progress any LHP highway schemes, we need to make the LHP applications now so that the validation checks can be carried out prior to the LHP budget meeting due to be held in March 2022.</p> <p>Committee are asked to review the attached reports:</p> <p style="padding-left: 40px;">5A – SWTC Potential Cycle schemes. 5B – SWTC Potential Pedestrian schemes.</p> <p>If committee are in agreement the LHP applications will be made this way they will be considered for 2022/23.</p>
PLANNING	
6	<p>To Consider and Comment Upon the Following Planning Applications:</p>
A	<p>UTT/21/2744/HHF Single storey rear extension and internal remodelling 1 The Green Saffron Walden CB10 2DS</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QYTEJLQNFM800&activeTab=summary</p>
B	<p>UTT/21/2429/FUL Proposed erection of 1 no. Dwelling with double garage and associated parking. Vineyard Lodge Windmill Hill Saffron Walden CB10 1RR</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QWXYQXQNMAT00&activeTab=summary</p>
C	<p>UTT/21/2851/HHF Two-storey rear extension with a Dutch barn roof, west facing window and glazed skylight in Living room and alterations to roof on all elevations. Addition of 3no. front facing pitched roof dormers, all new external windows and doors, Bi-folding doors to kitchen area. Internal reconfiguring and alterations. Addition of off-road parking provisions. 4 Pleasant Valley Saffron Walden CB11 4AP</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QZEW3AQNFYM00&activeTab=summary</p>
D	<p>UTT/21/2862/HHF Proposed loft conversion, single storey rear extension and internal alterations. 5 Sedop Close Saffron Walden CB11 4DD</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QZH1WHQNG0500&activeTab=summary</p>
7	<p>Saffron Walden Neighbourhood Plan (SWNP).</p> <p>A rough time scale has been provided by UDC in relation to the finalising the SWNP, extract below:</p> <p><i>We should be expecting the Examiner's Report in late November and then we can work on any recommendations and have a report recommending a Referendum ready for the 11</i></p>

	<i>January 2022 Cabinet Meeting. The Referendum will be held in February as provisionally planned. This timeline is based on the assumption that we will not have any more delays.</i>
8	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
9	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
10	<p>Date and time of Next Meeting</p> <p>Thursday 14th October, 7.30PM, Saffron Walden Town Hall</p>