

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the **Town Hall, Saffron Walden** on **THURSDAY, 25th November 2021** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

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For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

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Lisa Courtney, Town Clerk

19th November 2021

1	Apologies for absence To receive apologies and consider requests for approved absence
2	To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda.
4	Minutes of last meeting Committee to approve the minutes of the previous Planning and Transport Committee meeting.

HIGHWAYS	
5	<p>Standing item: Committee to receive an update on any highways matters as arising.</p> <p>a) Road Surveying Equipment Essex Highways have confirmed that the recent surveying equipment was arranged by Uttlesford District Council in relation to the Local Plan research.</p>
PLANNING	
6	To Consider and Comment Upon the Following Planning Applications:
A	<p>UTT/20/1340/DOC Application to discharge condition 2 (external materials) and 3 (additional drawings) attached to UTT/20/0669/HHF 32 East Street Saffron Walden Essex CB10 1LS https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QBNNMXQN0H200&activeTab=summary</p>
B	<p>UTT/21/3352/CLP Proposed Loft conversion 23 Beeches Close Saffron Walden CB11 4BU https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R2COHHQNHM100&activeTab=summary</p>
C	<p>UTT/21/3349/NMA Non material amendment to UTT/19/2790/HHF - Dormer cladding and roofing materials to be changed from zinc to grey polymer membrane to roof and grey fibre cement weatherboarding to sides. 2 Gibson Gardens Saffron Walden Essex CB10 1AW https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R2CNZ7QN0AT00&activeTab=summary</p>
D	<p>UTT/21/3335/HHF Proposed single storey front extension. 14 Church Field Saffron Walden CB11 4BG https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R2B6BJQNHL000&activeTab=summary</p>
E	<p>UTT/21/3242/CLE Certificate of lawfulness for existing loft conversion 5 Linton Close Saffron Walden Essex CB11 3BU https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R1W5XWQN01O00&activeTab=summary</p>
F	<p>UTT/21/3397/HHF Part two storey, part single storey rear/side extension 20 Gibson Gardens Saffron Walden Essex CB10 1AW https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R2LZPOQN01O00&activeTab=summary</p>
G	<p>UTT/21/3411/LB Replacement of the existing plastic ceiling with lime render on lath 1 Audley End Village Audley End Road Saffron Walden CB11 4JB https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R2MHBKQNH500&activeTab=summary</p>

H	<p>UTT/21/3398/HHF Erection of a single storey ancillary residential building in the rear garden 17 West Road Saffron Walden CB11 3DS https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R2M1YKQNHR700&activeTab=summary</p>
I	<p>UTT/21/3418/HHF Rear single storey extension 75 De Vigier Avenue Saffron Walden CB10 2AY https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R2OAJ4QNHT200&activeTab=summary</p>
J	<p>UTT/21/3422/DOC Application to discharge condition 2 (materials) and 3 (brickwork and pointing) attached to UTT/21/1080/LB. 10 Market Place Saffron Walden Essex CB10 1JX https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=R2PMJGQN0H200&activeTab=summary</p>
K	<p>UTT/21/3342/LB Proposed installation of 1 no. A1 display panel to east elevation. Saffron Walden Town Hall Market Place Saffron Walden Essex CB10 1HZ https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R2BCSNQN01O00</p> <p>This idea was discussed in principle at September’s Assets and Services meeting, extract of the meeting minutes (ref A&S 085-21) are as follows –</p> <p><i>“Committee supported the principle of the request and noted it would be subject to:</i></p> <ul style="list-style-type: none"> <i>a) Possible planning permission/listed building consent and/or</i> <i>b) Advertising consent</i> <p><i>Committee further noted the need to approve any final design or specification of works given the installation on the historic town hall (should permissions in (a) and (b) above be granted by UDC as the local planning authority). It was noted the group will make enquiries/applications for (a) and (b) as necessary and bring the matter back to this Committee for final approval.”</i></p> <p>Therefore, we can make comment, however final approval will be discussed at December’s Assets and Services meeting.</p>
7	<p>Essex Highways Briefing Slides</p> <p>The attached slides from a recent Highways Briefing are for information. Notably, Uttlesford has 705 bus stops but only 1% of those provide real time information, nor does Uttlesford have any bus lanes or gates.</p>
8	<p>Greater Cambridge Partnership - Making Connections</p> <p>Greater Cambridge Partnership are running a consultation asking for thoughts and comments on their proposals for transforming public transport, cycling and walking and reducing pollution and congestion.</p>

	<p>Some questions are individual specific therefore committee is asked to make their own comment but some questions can be responded to on behalf of SWTC. These have been extracted into the attached report for comment.</p> <p>Further information can be found on their website (here).</p>
9	<p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p>
10	<p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p>
11	<p>Date and time of Next Meeting</p> <p>Thursday 16th December, 7.30PM, The Town Hall – There will only be one December meeting, therefore this will be the last meeting for the year.</p>