

Town Hall
Market Street
Saffron Walden
CB10 1HZ



Agenda

Planning & Transport Committee

To Committee Members: de Vries, Freeman, Gadd, Gregory, Hawke-Smith, McLellan, Porch, and Roberts

You are summoned to attend a MEETING of the PLANNING AND TRANSPORT COMMITTEE of SAFFRON WALDEN to be held in the Town Hall, Saffron Walden on **THURSDAY, 8th JULY 2021** commencing at **7.30pm** to transact the business as set out in the agenda below.

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.saffronwalden.gov.uk. For background papers in relation to this meeting please contact enquiries@saffronwalden.gov.uk or phone 01799 516501

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting but it may be useful if you notify your intention to speak either in advance of or at the meeting by emailing: townclerk@saffronwalden.gov.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time.

Facilities for people with disabilities

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Fire/emergency evacuation procedure

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest designated fire exit. You will be directed to the nearest exit by a designated officer. It is vital you follow their instructions.

For information about this meeting please contact the Town Council:

Telephone: 01799 516501 / Email: enquiries@saffronwalden.gov.uk

General Enquiries – Saffron Walden Town Council Offices, Town Hall, Market Street, Saffron Walden, CB10 1HZ

Website: www.saffronwalden.gov.uk

Recording of meetings

Meetings will be recorded where possible and practicable to do so.

General Data Protection Regulations (GDPR) 2018:

For details of the Town Council's Privacy Notice, please visit our website: <http://saffronwalden.gov.uk/policies/>



Lisa Courtney, Town Clerk

2nd July 2021

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| 1 | Apologies for absence To receive apologies and consider requests for approved absence |
| 2 | To receive any Declarations of Interest Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered. |
| 3 | Public Speaking Time For the public or press to ask questions of the Council on matters relating to the agenda. |
| 4 | Minutes of last meeting Committee to approve the minutes of the previous Planning and Transport Committee meeting. |
| HIGHWAYS | |
| 5 | Standing item: Committee to receive an update on any highways matters as arising. |

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| | <p>(a) Cllr McLellan requests Committee gives consideration to the residential parking in the car parks at the bottom of Debden Road. The car parks are owned by UDC and are primarily used by the terraced houses nearby, these properties do not have any parking facilities and have double yellow lines in front of their properties. An increasing number of non-residents are using the car parks and a resident has requested that consideration be made to convert the car park to residents' parking only. Committee is requested to consider this initial request and if found favourable, to progress this matter further with UDC being the owners of the car park.</p> |
| PLANNING | |
| 6 | To Consider and Comment Upon the Following Planning Applications: |
| A | <p>UTT/21/1967/HHF Proposed two storey side extension and internal alterations - 3 Upper Square, Catons Lane</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QUHO6PQN0AT00</p> |
| B | <p>UTT/21/1936/FUL Conversion of existing barn to one dwelling including associated works - Barn At Sadlers Farm, Little Walden Road</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QUE3VKQNKT500</p> |
| C | <p>UTT/21/2059/HHF Proposed two story rear extension leading to single storey extension. Along with new fenestration, dormer and internal remodelling. - 36 Summerhill Road, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QV1ZJPQNL6900</p> |
| D | <p>UTT/21/2056/HHF Section 73A retrospective application for single storey rear sunroom and side carport extensions - 8 Landscape View, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=QV1V6UQN01O00&activeTab=summary</p> |
| E | <p>UTT/21/2057/HHF Two storey side and rear extension with additional ground floor infill to rear - 62 Rowntree Way, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QV1VDPQN01O00</p> |
| F | <p>UTT/21/1763/HHF Section 73A Retrospective application for the erection of a rear conservatory - 21 Crawley Hobbs Close, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QTNU3QQNKD700</p> |

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| G | <p>UTT/21/2151/HHF Proposed single storey rear extension to form a garden room - 19 Highfields, Saffron Walden</p> <p>https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QVIYOPQNLGM00</p> |
| 7 | <p>Update on ongoing significant applications</p> <p>Standing item – Where updates are available, Committee to receive an update on ongoing matters relating to significant planning applications.</p> |
| 8 | <p>Urgent Information Items</p> <p>Any items to report for information only. This item is included for information sharing only, Committee is not permitted to determine matters until this agenda item.</p> |
| 9 | <p>Date and time of Next Meeting</p> <p>Thursday, 22nd July 2021 at 7.30pm in the Town Hall</p> |