

**ASSET & SERVICES COMMITTEE**  
**SAFFRON WALDEN TOWN COUNCIL**

MINUTES of the ASSETS AND SERVICES COMMITTEE MEETING in the Town Hall, Saffron Walden.

Date of meeting: **Monday 22<sup>nd</sup> November 2021** at 7.30pm

**Present:** Councillors Freeman (Chair), McLellan, Porch and Roberts.

**Officers:** Lisa Courtney, Town Clerk and Terry Frostick, Operations Manager

A & S 108-21	<p><b>Apologies for absence</b></p> <p>Apologies were received and accepted from Cllrs Asker, Coote, de Vries, Frost and Light.</p>
A & S 109-21	<p><b>Declarations of Interest</b></p> <p>Cllr Freeman declared a non-pecuniary interest as District Councillor for Uttlesford District Council (UDC).</p>
A & S 110-21	<p><b>Minutes of the last meeting of the Assets &amp; Services Committee (October 2021)</b></p> <p>The minutes of the last Assets &amp; Services Committee meeting were accepted as a true and accurate record and signed by the Chair.</p>
A & S 111-21	<p><b>Public Speaking Time</b></p> <p>There were no questions or matters arising from the public</p>
A & S 112-21	<p><b>Town Centre Consultation</b></p> <p>The Town Clerk informed committee that phase two of the consultation is due for launch at the end of November.</p>
A & S 113-21	<p><b>Lime Avenue and Tudor Park transfers from Persimmon Homes to SWTC</b></p> <p>Committee noted the update received within agenda item 6; officers reiterated that SWTC will only conclude the transfer once Persimmon Homes have completed all of their outstanding obligations. Officers were thanked for their resilience and determination to complete this transfer at the earliest opportunity whilst mitigating against any inherited queries or issues with the site.</p>
A & S 114-21	<p><b>Crabtrees Expressions of Interest</b></p> <p>Committee noted that only one application has been received from Plantation Youth Football Club and they will be invited to the January 2022 Assets and Services Committee for to discuss their application. Officer were authorised to enter into further</p>

	discussions and negotiations with Plantation Youth Football Club so that an informed recommendation can be made at the January committee meeting.
A & S 115-21	<b>Walden Countryside</b>  Committee agreed to support the proposal in principle, Uttlesford would need to seek funding for the provision of a country park. This could be via S106 contributions or the climate change budget.
A & S 116-2	<b>Urgent Information Items</b>  The Clerk advised Committee that the Events and Activities Officer had started in post and would be introduced to Members at the December Full Council meeting.
A & S 117-21	<b>Date and time of Next Meeting</b>  Noted and agreed as being Monday 20 <sup>th</sup> December 2021 at 7.30pm in the Town Hall
A & S 118-21	<b>Confidential Item – Exclusion of Press and Public (Part II meeting)</b>  It was resolved that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972
A & S 119-21	<b>Town Council Assets</b>  The Town Clerk provided a verbal update following the September Full Council meeting.

The Chairman closed the meeting at 8.40pm