

SAFFRON WALDEN TOWN COUNCIL

Minutes of Full Council Meeting

Date of meeting: Monday 8th November 2021 at 7.30pm

Present Councillors: Cllrs Asker, Coote, Freeman, Gadd, Hawke-Smith, Light, McLellan, Millward, Porch (Mayor), Roberts and Toy.

Officers: Lisa Courtney, Town Clerk and David Broomfield, Responsible Finance Officer

Public: None present

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| FC 294-21 | Apologies for absence Apologies were received and accepted from Cllrs Eke, Gregory, de Vries and Fairhurst. |
| FC 295-21 | Declarations of Interest Cllrs Asker, Coote, Freeman and Light declared generic non-pecuniary interests as District Councillors for Uttlesford District Council (UDC). Cllr Gadd declared a generic non-pecuniary interest as Essex County Councillor. |
| FC 296-21 | Public Speaking Time There were no questions arising. |
| FC 297-21 | Essex County Councillor Update Cllr Gadd updated Council with the latest Covid-19 figures and noted that any high-ways updates will continue to be provided at the Planning and Transport committee meetings. |
| FC 298-21 | Mayor's Communications The Mayor updated Council regarding the use of the Garden Rooms in Jubilee Gardens, which is currently owned by UDC. SWTC are preparing a business plan for UDC to consider regarding the future use. The Mayor's written report was received with thanks and noted, the Mayor noted he will proceed further with a suggestion of creating a song (anthem) for Saffron Walden. |
| FC 299-21 | To verify the Minutes of the Town Council meetings The October 2021 Full Council minutes were accepted as a true and accurate record of the meeting and signed by the Mayor. |
| FC 300-21 | To receive the Minutes of the Previous Meetings Council received and noted the minutes from the following Committee meetings: |

Signed as a true and accurate record

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| | <ul style="list-style-type: none"> • Planning and Transport 14th October 2021 (approved minutes) • Planning and Transport 28th October 2021 (draft minutes) • Finance and Establishment 18th October 2021 (draft minutes) • Assets and Services 25th October 2021 (draft minutes) |
| FC 301-21 | <p>Saffron Walden Neighbourhood Plan (SWNP)</p> <p>The report provided was noted and thanks were passed on to the SWNP team.</p> <p>Council agreed with the recommendation to continue with the Plan. It was noted that upon receipt of the full findings from the examiner that the SWNP would continue to help but a planning professional should be hired to help with finalising the plan.</p> |
| FC 302-21 | <p>Visit Bad Wildungen</p> <p>Council agreed with the provided report and to continue with the plans; however, to be mindful of environmental impact in flying.</p> |
| FC 303-21 | <p>Budget 2022-2023</p> <p>Council reviewed the budget as proposed, noting it was recommended for adoption by both the Budget Working Group and the Finance & Establishment Committee. It was resolved:</p> <p>To adopt the budget in principle, with a 2% increase on the Band D figure. It was noted that some elements (notably the actual Band D figure for 2022/23 and unspent money at year end), were unknown quantities at the present time and therefore whilst the principle can be established now, the final budget will require approval at the December 2021 or January 2022 budget, subject to receipt of the Band D figure from UDC.</p> |
| FC 304-21 | <p>Reports from other Meetings – there were no meetings reported</p> |
| FC 305-21 | <p>Additional Forthcoming Meetings</p> <p>Council was reminded that the Remembrance Day Service will be taking place on 11th November, 11am at the War Memorial.</p> |
| FC 306-21 | <p>Urgent Items</p> <p>It was noted that the Lime Avenue Community Tree Planting will be taking place on Saturday 27th November from 10am until 1pm.</p> |
| FC 307-21 | <p>Date and time of Next meeting(s)</p> <p>The next meeting is scheduled for 6th December 2021 at 7.30pm in The Town Hall, Saffron Walden. Cllr Light gave her apologies.</p> |

Chairman closed the meeting at 8.20pm

Signed as a true and accurate record

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